



Opportunity in every direction.

Office of the Animal Control Officer

Procedure for filing a noise complaint regarding animals:

Please complete the enclosed forms and submit the forms to our office along with the required documentation of the violation. After you submit the packet our staff will contact you regarding its validation and when/if a warning notice or citation has been given to a violator.

Once a validated complaint is submitted, the party and/or parties identified as making disturbing and unnecessary sounds and/or noise is/are subject to citation under our City of Waycross Animal Noise Ordinance.

Please submit the enclosed complaint packet in as timely a manner as possible in relation to the date(s) that unnecessary noise is occurring.

For your reference, a copy of our Animal Noise Ordinance is included. Should you have any questions about the ordinance or completing the packet please feel free to call our office.



CITY OF WAYCROSS

417 Pendleton Street • Waycross, GA 31501

Phone: (912) 287-2944 • Fax: (912) 287-2948 • www.waycrossga.com

ANIMAL CONTROL DIVISION

Animal Control knows that barking dogs can be very annoying and a public nuisance. The City has in place a procedure to handle noisy animal complaints. If you have already contacted the owner of the dog and there has been no improvement, or if you do not feel comfortable approaching the owner we will need the following information from you: the exact address of the noisy animal, the times and duration of the barking, how long the problem has been occurring. Once we receive the complaint, we will make contact with the owner and advise there has been a complaint (we do not disclose your identity). We follow-up with a first letter of complaint. We ask the complaining party to log incidents of barking for a period of two weeks. This is needed in the event of future court action. After two weeks, we ask that you call us and advise if there has been any improvement. If there has been no significant improvement, we will mail a second letter of complaint which gives the pet owner for period of 90 days. At any time during that period, the complaining party can request a “complaint package”. This package consists of three statements. The complaining party needs to complete one; the other two need to be completed by neighbors at addresses other than that of the complaining party. These statements detail the nature of the complaint and that the person signing the statement is willing to go to court to testify. Once the package is returned to us (within 7 days) a court citation will be issued to the owner of the noisy animal.

Should you have any questions, please contact our office at (912) 287-2944.

STATEMENT OF COMPLAINT

Name and Address of person filing noise complaint:

_____	_____	_____	_____
Last Name *	First Name *		
_____	_____	_____	_____
Street Address *	City *	State *	Zip *
_____	_____	_____	_____
Telephone Number *	Alternate Telephone Number		

** indicates a required field in order to file a complaint*

Name and address of party causing the disturbance:

_____	_____	_____	_____
Street Address	City	State	Zip
_____	_____	_____	_____
Offender's Name (if known)			

If more than one party is causing the disturbance list remaining parties on the back of this sheet in the above format.

Please provide a description of the nature of the disturbance; including any date(s) and time(s) of instances (you may submit details on the back of this page or on a separate piece of paper, if necessary):

I attest the above statement is true to the best of my knowledge. I do hereby agree by the signature below that I will testify in court should Animal Control deem it necessary.

Signature: _____ **Date:** _____