



MOBILE/MANUFACTURED HOME PARKING PERMIT APPLICATION

- INSTRUCTIONS: PLEASE TYPE OR PRINT (IN INK) ALL REQUESTED DATA -
 (Note: An incomplete application may delay the approval process.)

ADDRESS: _____ BLOCK: _____ LOT: _____
 TAX MAP #: _____ LOT SIZE: _____ ZONE: _____ FLOOD ZONE: _____
 PROPERTY OWNER: _____ ADDRESS: _____ PHONE: _____
 INSTALLER/LICENSE HOLDER: _____ PHONE: _____
 COMPANY NAME: _____ CITY WATER / SEWER: _____ YES _____ NO
 MAKE: _____ YEAR: _____ SIZE: _____ SERIAL #: _____
 SIDING: _____ COLOR: _____ ROOF: _____ SKIRTING: _____
 LOT: (CHECK ONE) _____ CORNER _____ INTERIOR SETBACKS: FRONT _____ REAR _____ SIDES _____ + _____

Requirements for the RM-75 Zone

1. No single-wide units are allowed.
2. No recreational vehicles (campers, travel trailers, etc.) are allowed.
3. The roof shall have no less than a 2" in 12" pitch.
4. The siding shall be of wood, masonry, concrete, stucco, masonite, metal, or vinyl lap siding and shall be free of mildew, soil, stains, discoloration, holes, dents, missing components, etc.
5. Unit must front the street on which it is addressed.
6. Unit shall be properly set up and anchored in accordance with the manufacture's installation (new) and State of Georgia requirements (used).
7. The unit, including the stoop or porch, shall be properly skirted in stucco finished block or metal lath, painted concrete block, brick, or vinyl designed specifically for the unit. *CONTRACTOR TO CONTACT OWNER ON RESPONSIBILITY.*
8. Unit shall be free of all conditions not in conformity to applicable housing and health laws, standards and regulations prior to occupancy.
9. The electrical service shall be mounted to the wall of the unit.
10. All towing devices, wheels, axles and hitches shall be removed from unit.
11. Each entrance and exit door shall have a platform, landing, porch, or stoop that has a minimum size of 4 feet by 4 feet, complete with handrail and porch rails, and shall be constructed of weather-resistant lumber or masonry materials. *CONTRACTOR TO CONTACT OWNER ON RESPONSIBILITY.*
12. The unit shall be equipped with properly operating smoke alarms.
13. Each lot where a manufactured home is placed, shall have a paved driveway, with a minimum width of 10', paved with asphalt or concrete (minimum thickness of four (4") inches) and shall extend from the public street to within four (4') feet of the front wall of the manufactured home. The driveway shall taper to a width of 12 feet at the street curb. *CONTRACTOR TO CONTACT OWNER ON RESPONSIBILITY.*
14. Electrical, plumbing and mechanical installations shall be done by Georgia State licensed contractors, who shall obtain permits and request inspections as required by City policy.
15. Current year decal must be displayed prior to electricity being connected.

Requirements for the R-50 MH and R-75 MH Zones

1. With the exception of items 1, 3, 5, 9 and 10 above, all other requirements of the RM-75 zone apply to the installation of mobile / manufactured homes in these zones.
2. If the towing devices are not removed from the unit, the skirting has to be installed in such a manner so that the attachments shall not be visible.

I HEREBY CERTIFY THAT I HAVE COMPLETED, READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS, ORDINANCES, POLICIES AND PROCEDURES GOVERNING THIS WORK SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. ALL PARTIES INVOLVED IN THIS WORK SHALL COMPLY WITH ALL PROVISIONS OF LOCAL, STATE AND FEDERAL LAWS, ORDINANCES, POLICIES, PROCEDURES AND REGULATIONS. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER LOCAL, STATE OR FEDERAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. ALL ITEMS LISTED HEREIN SHALL BE COMPLETED PRIOR TO OCCUPANCY AND ACTIVATION OF ANY UTILITIES.

UPON PAYMENT OF ALL FEES, THIS APPLICATION BECOMES PART OF THE ACTUAL PERMIT. THE PERMIT BECOMES NULL AND VOID IF THE AUTHORIZED WORK IS NOT COMMENCED WITHIN SIX MONTHS, OR IF THE WORK IS SUSPENDED OR ABANDONED FOR A CONTINUOUS PERIOD OF SIX MONTHS AT ANY TIME AFTER INITIAL COMMENCEMENT OF THE WORK. A NEW PERMIT IS REQUIRED IN THESE CASES.

SIGNATURE: _____ DATE: _____ CONTRACTOR _____ AGENT _____

FOR OFFICE USE ONLY

Accepted by: _____ Date: _____ Approved by: _____ Date: _____
 Issued by: _____ Date: _____ Permit Fee: _____ Permit #: _____

AFTER COMPLETION, MAKE ONE COPY FOR THE APPLICANT, AND A YELLOW COPY FOR THE TAX ASSESSOR. ORIGINAL STAYS IN FILE.