

MINUTES

WAYCROSS CITY COMMISSION MEETING

TUESDAY, JULY 20, 2010 - 7:00 P.M.

The Commission of the City of Waycross held their regular meeting in the Commission Chambers of City Hall on Tuesday, July 20, 2010. Mayor Clarence Billups called the meeting to order at 7:00 p.m. with Commissioners William Simmons, Marian Solomon-Gaines, Diane Hopkins, Norman Davis, and Mayor Pro Tem Daniel Yarbrough present for the meeting.

City Attorney Huey Spearman introduced Reverend Ralph Bess, Associate Pastor, Greater Zion AME Church who offered the invocation, which was immediately followed by the Pledge of Allegiance.

Mayor Clarence Billups announced a Public Hearing to be held Friday, July 23, 2010 in the City Commission Chambers to present the completed activities for the Community Home Investment Program (CHIP), Grant number CHIP 06-x-148-2-2943.

HR Director, Raphael Maddox recognized the following teens who worked for the City of Waycross during the summer: : Zalante Ellison, Nicholas Butler, Chaz Calhoun, Deandre Holmes, Isa Lowe, Ellen Lee, Mary Hicks, and Jonathan Moody. The Georgia Teamwork Mission program provides Georgia youth, ages 14 to 18 with valuable work experiences though summer employment opportunities and is sponsored by the Southern Georgia Regional Commission.

Acting City Manager Larry Gattis presented several awards from the Georgia Municipal Association Harold F. Holtz Municipal Training Institute for Elected Officials. Commissioner William Simmons received the Certificate of Attendance and Participation, the Certificate of Achievement, and a Certificate of Excellence. Mayor Clarence Billups received a Certificate of Participation.

Acting City Manager Larry Gattis presented the City Manager's Report. Mr. Gattis informed the public that after tonight's meeting election return coverage will be broadcast on Channel 42. Coverage will be limited to the total results for local issues and contests as each precinct's votes are counted.

Mr. Gattis also reported that progress continues on the City's 2010 SPLOST street and drainage projects. All storm drainage work is substantially complete and the contractor is expected to commence laying curb and gutter next week on unimproved portions of Jane Street. Work is expected to continue through the month of August on portions of Pine, Seaman, Izlar, Watts, Porter, James, and Carver streets.

Effective Wednesday, July 28 at 7:00 AM Harrison Street and Knight Avenue will be closed to through traffic at Memorial Stadium. This street closure will impact Harrison Street

between Memorial Drive and Ava Street and Knight Avenue between Dewey St. and Satilla Blvd. Wilkerson Street will also be closed at the Memorial Drive intersection while DOT completes signal-head replacement on Memorial Drive. These street segments will remain closed during new signal activation and calibration until approximately 5:00 PM on Wednesday, 28 July 2010. All motorists traveling through this intersection need to slow down and be mindful of the new positioning of the traffic lights and the new lights. Motorists on Harrison St approaching Memorial Drive need to be particularly mindful of the new signals at Knight Avenue. Always use caution when travelling in the vicinity of any construction project and heed all traffic control measures.

The City's Bandalong litter trap continues to generate favorable state-wide interest. Last week, the city staff hosted officials from Chatham County on a tour of the project site and today an official from the EPD coastal division office visited the site and was very complimentary of the City's efforts. Since the trap was installed on April 29, 35 cubic yards or five dumpster loads of litter have been intercepted and removed from the city canal system. Thanks to our ESG Operations team members for their efforts in keeping the system well maintained.

In the Mayor's Report, Mayor Clarence Billups thanked the Oak Park Community Club for their donation of benches to EE Moore Park. The Mayor thanked City workers for their contribution to installation of the benches as well as the Fire Department and EE Moore's grandchildren.

There were no public remarks on official actions.

Mayor Billups presented the Consent Calendar as read by City Clerk, Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Meeting, July 6, 2010; Waycross City Commission Planning and Information Execution Session to Discuss Pending Litigation, July 6, 2010. There were no Ordinances, Resolutions or Privilege License Renewals.

Commissioner Diane Hopkins made the motion to approve the Consent Calendar as presented. Commissioner Daniel Yarbrough seconded the motion; all Commissioners voted favorably and the motion carried.

Mrs. Linda Jones, Director, Purchasing Department, presented Bid FY11-01 for Hazzard Hill Center Flooring at 1403 Pendergast St. This will be purchased through a CDBG Grant to build a new Head Start / Medical Facility. Purchasing received two bids and after review recommended awarding the bid to Paint and Tile of Waycross, Georgia, as being the best and lowest bid meeting all specifications.

Commissioner Norman Davis made the motion to award the bid to Paint and Tile of Waycross, Georgia in the amount of \$10,480.50. The motion was seconded by Commissioner Marian Solomon Gaines. Commissioner William Simmons abstained from the vote due to a

conflict of interest. Commissioners Norman Davis, Daniel Yarbrough, Diane Hopkins and Marian Solomon Gaines voted affirmatively and the motion carried.

Mrs. Linda Jones, Director, Purchasing Department, presented Bid FY11-02 for Police Department Light Bars for new patrol vehicles. This is an approved line item budget item. Purchasing received seven bids and after review recommended awarding the bid to Dana Safety Supply, Doral Florida for \$5,495.00 as the lowest and best bidder meeting all specifications. The local bidder exceeded our 5% local preference.

Commissioner Diane Hopkins made the motion to award the bid to Dana Safety Supply, Doral, and Florida as the lowest and best bidder meeting all specifications. Commissioner Marian Solomon Gaines seconded the motion; all Commissioners voted affirmatively and the motion carried.

Mrs. Linda Jones, Director, Purchasing Department, presented Bid FY11-03 for Police Car Equipment for new patrol vehicles. This is an approved line item budget item. Purchasing received four bids and after review recommended awarding the bid to West Chatham Warning of Savannah, Georgia for \$7,120.10 as the lowest and best bidder meeting all specifications. The local bidder exceeded our 5% local preference.

Commissioner Diane Hopkins made the motion to award the bid to West Chatham Warning of Savannah, Georgia as the lowest and best bidder meeting all specifications. Commissioner William Simmons seconded the motion; all Commissioners voted in favor and the motion carried.

Mrs. Linda Jones, Director, Purchasing Department, presented a Two-Year Lease for Police Motorcycles. The City Commission approved in 2006 to lease 2 each Harley Davidson Police Motorcycles from Adamec Harley in Jacksonville, Florida. This lease will expire in September 2010. The WDP is requesting to extend our lease for another two years. Adamec Harley is the only dealership leasing police units within a 150 mile radius. The new lease will be \$273.49 each per month or a total of \$6,563.76 annually. The first month will also include a one time \$400.00 acquisition fee and equipment transfer fee of \$1,560.00. Purchasing recommended extending the Harley Davidson Police Motorcycle Lease for another 2 years with Adamec Harley Davidson, Jacksonville, Florida.

Commissioner Diane Hopkins made the motion to extend the Harley Davidson Police Motorcycle Lease for another 2 years with Adamec Harley Davidson, Jacksonville, Florida. Commissioner Daniel Yarbrough seconded the motion; all Commissioners voted in favor and the motion carried.

A Resolution of the City of Waycross, Georgia to Award Contract for Preliminary Engineering and Landscape Design services for Multi-Use Trail and Trailhead Project was presented:

RESOLUTION NO. 10-48

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA
TO AWARD CONTRACT FOR PRELIMINARY ENGINEERING AND LANDSCAPE
DESIGN SERVICES FOR MULTI-USE TRAIL AND TRAILHEAD PROJECT; AND
FOR OTHER PURPOSES.**

WHEREAS, in 2009 the City of Waycross received and executed a Memorandum of Understanding (“MOU”) and Notice-to-Proceed from Georgia Department of Transportation (“GDOT”) for the Transportation Enhancement Project to construct a Multi-use Trail and Trailhead on a segment of retired and abandoned CSX right-of-way using GDOT grant funding; and

WHEREAS, under the MOU, the City is required to bear the cost of Preliminary Engineering and 20% “cash-match” toward construction; and

WHEREAS, **JB+a, Inc.** submitted its statement of qualifications and proposal for the project; and

WHEREAS, a selection board met and considered the qualifications submitted and based on the evaluation process recommended **JB+a, Inc.** for the Preliminary Engineering Services; and

WHEREAS, **JB+a, Inc.** is willing to provide the services set forth in the proposal attached hereto for Concept Development and preparation of the Concept Report in the amount of \$11,794.00; and

WHEREAS, said matter being considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City of Waycross award the contract for Preliminary Engineering and Landscape Design Services for the Multi-use Trail and Trailhead Project for Concept Development and preparation of the Concept Report to **JB+a, Inc.** for the Contract price of \$11,794 to be paid for from the City’s Professional Services Budget 100-52-1-575-58-1200.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be and are hereby authorized, directed and empowered to execute the award on behalf of the City of Waycross, Georgia.

SO RESOLVED, this 20th day of July, 2010.

CITY OF WAYCROSS
BY: CLARENCE BILLUPS, MAYOR

ATTEST:
JULIE C. DINKINS, CITY CLERK

Commissioner Marian Solomon-Gaines made the motion to Approve the Resolution of the City of Waycross, Georgia to Award Contract for Preliminary Engineering and Landscape Design services for Multi-Use Trail and Trailhead Project as presented. Commissioner Diane Hopkins seconded the motion. All Commissioners voted yes and the motion carried with a 5-0 vote.

A Resolution of the City of Waycross, Georgia to Set Rates and Charges Identified in Chapter 36 of the Code of the City of Waycross for the Consumption of Water Services; To Set Rates and Charges Identified in Chapter 32 of the code of the City of Waycross for the Consumption of Wastewater Services and to Provide an Effective Date was presented:

RESOLUTION NO. 10-49

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA
TO SET RATES AND CHARGES IDENTIFIED IN CHAPTER 36 OF THE CODE OF
THE CITY OF WAYCROSS FOR THE CONSUMPTION OF WATER SERVICES; TO
SET RATES AND CHARGES IDENTIFIED IN
CHAPTER 32 OF THE CODE OF THE CITY OF WAYCROSS FOR THE
CONSUMPTION OF WASTEWATER SERVICES; TO PROVIDE AN EFFECTIVE
DATE; AND FOR OTHER PURPOSES.**

WHEREAS, under the provisions of Section 36-29 of the Code of the City of Waycross, Georgia the rates and charges for the consumption of water services furnished by the City shall be as determined by the Commission of the City of Waycross from time to time and on file on the office of the City Clerk; and

WHEREAS, the current rates and charges have been in effect since 2002 without an increase, although the time, expertise and costs to the City to provide these services have increased; and

WHEREAS, the increase in rates and charges will serve to offset costs only to the City in order to continue providing these services; and

WHEREAS, the Commission has undertaken a study of the water rates by Public Resources Management Group, Inc. (PRMG) and PRMG has completed that study; and

WHEREAS, the Commission has determined that the rate of charges for water services furnished through meters shall be as follows:

Description
Residential, Multi-Family, & Commercial

Monthly
 Base Charge

Meter Size:

| | |
|------------|---------|
| 3/4" Meter | \$16.25 |
| 1" Meter | 26.81 |
| 1.5" Meter | 48.75 |
| 2" Meter | 65.00 |
| 3" Meter | 146.25 |
| 4" Meter | 211.25 |
| 6" Meter | 390.00 |
| 8" Meter | 601.25 |

Irrigation

Meter Size:

| | |
|------------|---------|
| 3/4" Meter | \$16.25 |
| 1" Meter | 26.81 |
| 1.5" Meter | 48.75 |
| 2" Meter | 65.00 |
| 3" Meter | 97.50 |
| 4" Meter | 162.50 |
| 6" Meter | 292.50 |
| 8" Meter " | 455.00 |

Fire Line

Meter Size:

| | |
|-------------|---------|
| 3/4 Meter " | \$16.25 |
| 1 Meter " | 16.25 |
| 1.5 Meter " | 16.25 |
| 2 Meter " | 22.00 |
| 4 Meter " | 22.00 |
| 6 Meter " | 31.01 |
| 8 Meter " | 43.00 |
| 10 Meter " | 60.00 |
| | 85.00 |
| 12 Meter " | |

**Rate Per
 1,000
 gallons**

Proposed Volumetric Charge

| | |
|----------------|--------|
| Residential | |
| 0 - 3,000 | \$1.18 |
| 3,001 - 10,000 | 1.42 |

| | |
|-----------------|------|
| 10,001 - 20,000 | 1.71 |
| Above 20,000 | 2.07 |

| | |
|---|--------|
| Multi-Family, Commercial, & Irrigation All Usage | \$1.33 |
|---|--------|

WHEREAS, under the provisions of Section 32-92 of the Code of the City of Waycross, Georgia the rates and charges for the consumption of wastewater services furnished by the City shall be as determined by the Commission of the City of Waycross from time to time and on file on the office of the City Clerk; and

WHEREAS, the current rates and charges have been in effect since 2002 without an increase, although the time, expertise and costs to the City to provide these services have increased; and

WHEREAS, the increase in rates and charges will serve to offset costs only to the City in order to continue providing these services; and

WHEREAS, the Commission has undertaken a study of the wastewater rates by Public Resources Management Group, Inc. (PRMG) and PRMG has completed that study; and

WHEREAS, the Commission has determined that the rate of charges for wastewater services shall be as follows:

| Description | Monthly Base Charge |
|--|--------------------------------|
| <u>Residential:</u> | |
| All Meter Sizes | \$10.00 |
| Multi-Family & Commercial Meter Size: | |
| ¾" Meter " | \$19.40 |
| 1" Meter " | 32.01 |
| 1.5" Meter " | 58.20 |
| 2" Meter " | 77.60 |
| 3" Meter " | 174.60 |
| 4" Meter " | 252.20 |
| 6" Meter " | 465.60 |
| 8" Meter " | 717.80 |
| Sewer Only | |
| All Accounts | \$10.00 |

| Proposed Volumetric Charge | Rate Per 1,000 gallons |
|---------------------------------------|---------------------------------------|
| Residential - All Usage | \$4.03 |
| Multi-Family & Commercial – All Usage | 1.75 |
| Sewer Only – All Usage | 4.03 |

WHEREAS, said matters and the proposed rate charge increases having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City of Waycross set rates and charges for water services and wastewater services in accordance with the provisions of Chapter 36 and Chapter 32 of the Code of the City of Waycross, Georgia in the amounts set forth hereinabove.

BE IT FURTHER RESOLVED that the City of Waycross shall begin charging the new rates and charges for all accounts billed by the City of Waycross effective October 1, 2010.

BE IT FURTHER RESOLVED, that the above rates may be adjusted each July 1 by the Commission of the City of Waycross by adoption of a resolution for said purpose for the annual percentage increase in the Consumer Price Index for All Urban Consumers, in all Items category, as published by the U.S. Department of Labor, Bureau of Labor Statistics in the CPI Detailed Report for December of the preceding calendar year with the annual increase limited to five percent.

SO RESOLVED, this 20th day of July, 2010.

**CITY OF WAYCROSS
BY: CLARENCE BILLUPS, MAYOR**

**ATTEST:
JULIE C. DINKINS, CITY CLERK**

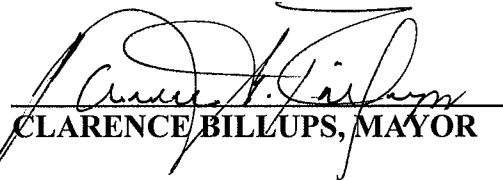
Commissioner Marian Solomon Gaines made the motion to approve the Resolution of the City of Waycross, Georgia to Approve FY 2011 Water and Wastewater Rates as presented. Commissioner Norman Davis seconded the motion; all voted affirmatively and the motion carried.

Alexander B, Promoter for the J Fly Jazz Festival appeared before the Commission to inform them that the J Fly Jazz Festival is scheduled for September 25, 2010 at 4:00 p.m. and to request that the City partner with the promoters to sponsor this year's festival. The City can become a presenting sponsor for \$7,500 per year and a two year commitment.

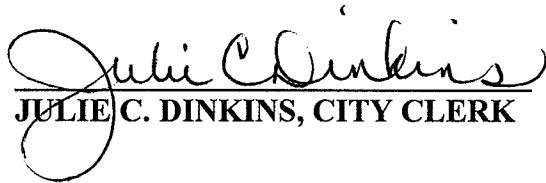
Following closing remarks, the meeting was adjourned by motion from Commissioner Marian Solomon-Gaines seconded by Commissioner Diane Hopkins, all voted in favor and Mayor Billups declared the meeting adjourned.

CITY OF WAYCROSS

BY:


CLARENCE BILLUPS, MAYOR

ATTEST:


JULIE C. DINKINS, CITY CLERK