

MINUTES

WAYCROSS CITY COMMISSION MEETING

TUESDAY, JUNE 15, 2010 - 7:00 P.M.

The Commission of the City of Waycross held their regular meeting in the Commission Chambers of City Hall on Tuesday, June 15, 2010. Mayor Clarence Billups called the meeting to order at 7:00 p.m. with Commissioners Diane Hopkins, William Simmons, Marian Solomon-Gaines, Norman Davis, and Mayor Pro Tem Daniel Yarbrough present for the meeting.

Miss Megan Smith, daughter of Waycross Police Department Officer Gary Smith and Linda Smith and a 2010 graduate of Pierce County High School, offered the invocation, which was immediately followed by the Pledge of Allegiance.

Commissioner Marian Solomon-Gaines made a motion to reschedule the Waycross City Commission Planning and Information Session from Monday, July 5 to Tuesday, July 6, 2010 at 5:00 p.m. due to Monday being a holiday. The motion was seconded by Commissioner Hopkins; all voted in favor and the motion carried.

A motion to reappoint Rees Gibson to the Waycross-Ware County Planning Commission Post 9 for a Three Year Term beginning July 1, 2010 and expiring June 30, 2013 was made by Commissioner Diane Hopkins. Commissioner Solomon-Gaines seconded the motion; all voted affirmatively and the motion was approved.

Commissioner Marian Solomon-Gaines made a motion to appoint Mr. Norman Davis to the Southern Georgia Area Agency on Aging/Advisory Council for a Three-Year Term beginning July 1, 2010 and ending June 30, 2013. Commissioner Simmons seconded the motion. Commissioner Davis abstained from voting on this action. The motion was approved with a 4-0 vote.

Mayor Billups and HR Director Raphel Maddox presented certificates to the children of City of Waycross employees who graduated from high school this year as follows: Maggie Perritt, Darryl Perritt; Jenna Lee Tatum, Chris Tatum; Anslei brown, James Brown; Anjelica Wesley, Donald King; Kelsey Humbers, David Humbers; Megan Smith, Gary Smith; Taryn Miller, Christine Brock; and Mason Holdren, Angela Tayag.

Acting City Manager for Administration, Mr. Larry Gattis presented the City Manager's Report. Mr. Gattis asked Wilton Deloach to give an update on Keep Waycross Ware County Beautiful. Mr. Deloach reported on the litter pick-up held June 12 and thanked the City, Mr. Frank Baugh, his staff and ESG for the installation of the Bandalong Litter Trap project.

Mr. Gattis reported that the Contractor is laying asphalt on the portion of Mary Street near the main Fire Station. This work will continue until the end of this week. Littlefield Construction has completed drain pipe and catch basin work on the unimproved portion of Jane Street (west of Garlington) and moved this week to Watts Street, between Garlington and Johnson Ave. Drain pipe work will continue on Watts Street this week with temporary traffic delays as work progresses. The Harrison & Knight Signal Project involves the coordination with the City, CSX and DOT along with all the contractors involved. Ultimately the intersection of Harrison and Knight will have a traffic signal similar to City Boulevard and Knight but with a higher degree sophistication to better handle the traffic flow. Harrison Street was closed today to through traffic for street patching. Expect temporary traffic delays tomorrow as Dixie Roadbuilders completes work on walkways and handicap ramps and Corbett Electric will begin mounting strain wire between the new poles at the intersection and hangs the traffic lights. We ask motorists to use caution and heed all traffic control measures when accessing the project area. This work will continue until mid to late July. Sidewalk sections are being replaced on Pendleton Street and Carswell Ave. The joint separation was too great at this location for the “safe sidewalk” trip hazard mitigation method. Motorists are reminded to use caution when in the vicinity of any construction project.

Mr. Gattis reported that last week an article appeared in the paper discussing the City’s requirements sidewalk vendors. Permits are required by the City and others to conduct a temporary business in the City. If you have questions, we encourage you to contact our Community Improvement Department (Code) at 287-2944.

Mayor Clarence Billups thanked Commissioners Diane Hopkins and Norman Davis for meeting with the Humane Society. He encouraged all residents to support the Humane Society however possible.

There were no public remarks on official actions.

Mayor Billups presented the Consent Calendar as read by City Clerk, Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Planning and Information Session Executive Session Concerning Personnel, June 1, 2010; Waycross City Commission Meeting, June 1, 2010 and Fiscal Year 2011 Budget Public Hearing, Monday, June 7, 2010. There were no Ordinances, Resolutions or Privilege License Renewals.

Commissioner Diane Hopkins made the motion to approve the Consent Calendar as presented. Commissioner Daniel Yarbrough seconded the motion; all Commissioners voted favorably and the motion carried.

A Resolution of the City of Waycross, Georgia to Approve the Fiscal Year 2011 Budget was presented:

RESOLUTION NO. 10-41

**A RESOLUTION TO APPROVE CITY OF WAYCROSS BUDGETS
FOR THE FISCAL YEAR JULY 1, 2010 THROUGH JUNE 30, 2011**

WHEREAS, on June 7, 2010 the Commission of the City of Waycross held budget hearings and examined the proposed balanced budget; and

WHEREAS, the budgets are being considered by the Commission; and

WHEREAS, said budgets indicate anticipated revenues as follows:

General Fund	\$12,057,768.00
Water & Sewer Fund	\$ 5,897,500.00
Waste Management Fund	\$ 1,445,619.00
Cemetery Fund	\$ 141,455.00
WPD Information Technology Fund	\$ 28,800.00
Hotel/Motel Tax Fund	\$ 225,000.00
SPLOST 2008-2013 Fund	\$ 1,600,000.00

for the fiscal year beginning July1, 2010 and ending June 30, 2011; and

WHEREAS, the City Manager of the City of Waycross has prepared and submitted to the Commission of the City of Waycross budgets for expenditures as follows:

General Fund	\$12,057,768.00
Water & Sewer Fund	\$ 5,897,500.00
Waste Management Fund	\$ 1,445,619.00
Cemetery Fund	\$ 141,455.00
WPD Information Technology Fund	\$ 28,800.00
Hotel/Motel Tax Fund	\$ 225,000.00
SPLOST 2008-2013 Fund	\$ 1,600,000.00

for the fiscal year beginning July1, 2010 and ending June 30, 2011; and

WHEREAS, said budgets are balanced budgets and have been prepared in accordance with accepted budgeting practice; and

WHEREAS, said revised budgets are line item budgets in compliance with the provisions of Sections 4-1/2 and 5 of the Code of the City of Waycross; and

WHEREAS, the Commission of the City of Waycross has studied and revised the proposed budgets and considers it in the best interest of the City to adopt said revised budgets; and

WHEREAS, pursuant to O.C.G.A. § 36-81-5 and related sections, on June 9, 2009, the Commission of the City of Waycross held a public hearing on said proposed budgets at which time persons wishing to be heard on the budgets were allowed to appear, notice of said hearing having been given pursuant to O.C.G.A. § 36-81-5.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the budgets, as revised, attached hereto and made a part hereof for the year beginning July 1, 2009, and ending June 30, 2010, for the City of Waycross, are approved.

BE IT FURTHER RESOLVED by the Commission of the City of Waycross that amendments to the budget so as to adapt to changing governmental needs during the fiscal year may be made in accordance with the provision of O.C.G.A. § 36-81-3.

SO RESOLVED, this 15th day of June, 2010.

**CITY OF WAYCROSS
BY: CLARENCE BILLUPS, MAYOR**

**ATTEST:
JULIE C. DINKINS, CITY CLERK**

Commissioner Daniel Yarbrough made the motion to Approve the Fiscal Year 2011 Budget as presented. Commissioner Norman Davis seconded the motion. All Commissioners voted yes and the motion carried with a 5-0 vote.

A Resolution of the City of Waycross, Georgia Amending the Fiscal Year 2010 Budget was presented:

RESOLUTION NO. 10-42

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA
TO AMEND THE FISCAL 2010 BUDGET;
AND FOR OTHER PURPOSES**

WHEREAS, the City Commission of the City of Waycross adopted a balanced General Fund Budget of \$12,379,609.00 for Fiscal Year 2010 on June 16th, 2009, and

WHEREAS, the City Commission deems it necessary to amend the General Fund Budget by:

1. Using available funds to pay off early certain vehicle leases entered into in fiscal year 2008 with a May 30, 2010 principal balance of \$44,332.64 plus interest. The funds to make these payments are available from the departments using these vehicles from (a) the Lease Payment account of the Police Uniform Patrol account as a result of the delay in purchasing new vehicles in fiscal year 2010, (b) the Salaries of the Community Improvement Department as a result of open Director position and (3) various accounts with available funds in the Garage Department. By expending these funds in fiscal 2010 these expenses will be avoided in fiscal 2011.
2. Increasing the revenue budget for Channel 42 by \$2,500.00 and increasing Promotions expense by \$2,500.00 to fund the July 4th Celebration.
3. Decreasing Retirement payments and Retirement Contributions in the Retirement Fund by \$90,857.29 and allocating this benefit to the personal services line items of the various departments.

NOW, THEREFORE, BE IT RESOLVED that the above said adjustments be made and a copy amended General Fund Budget be attached hereto and made a part hereof for the Fiscal Year beginning July 1, 2009, and ending June 30, 2010.

SO RESOLVED this 15th day of June, 2010.

**CITY OF WAYCROSS
BY: CLARENCE BILLUPS, MAYOR**

**ATTEST:
JULIE C. DINKINS, CITY CLERK**

Commissioner Marian Solomon-Gaines made the motion to approve the Resolution of the City of Waycross, Georgia Amending the Fiscal Year 2010 Budget as presented. Commissioner Daniel Yarbrough seconded the motion; all voted affirmatively and the motion carried.

A Resolution of the City of Waycross, Georgia To Approve an Agreement between the Georgia Department of Corrections and the City of Waycross I was presented.

RESOLUTION NO. 10-43

**RESOLUTION TO APPROVE AGREEMENT BETWEEN THE GEORGIA
DEPARTMENT OF CORRECTIONS AND THE CITY OF WAYCROSS I AND FOR
OTHER PURPOSES.**

WHEREAS, there being presented to the Commission of the City of Waycross, Georgia a proposed Agreement (City of Waycross I) between the Georgia Department of Corrections (Department) and the City of Waycross (City) effective July 1, 2010; and

WHEREAS, the purpose of said Agreement is for the Department to provide inmate work crews on public works projects in accordance with O.C.G.A §42-5-60(a); and

WHEREAS, the cost to the City shall be \$39,500.00 per year for a maximum of 12 inmates and labor, salary and benefits for one correctional officer, exclusive of overtime for the correctional officer; and

WHEREAS, either Party may terminate the Agreement for convenience upon seven (7) days written notice to the other Party; and

WHEREAS, a copy of said Agreement is attached hereto and made a part hereof by reference.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross, Georgia, that the Agreement in the form attached hereto is hereby approved.

BE IT FURTHER RESOLVED by the Commission of the City of Waycross, Georgia that the Mayor and City Clerk are hereby authorized, directed and empowered to execute said Agreement on behalf of the City of Waycross.

SO RESOLVED this the 15th day of June, 2010.

**CITY OF WAYCROSS
BY: CLARENCE BILLUPS, MAYOR**

**ATTEST:
JULIE C. DINKINS, CITY CLERK**

Commissioner Diane Hopkins made the motion to approve A Resolution of the City of Waycross, Georgia To Approve an Agreement between the Georgia Department of Corrections and the City of Waycross I as presented. The motion was seconded by Commissioner Marian Solomon-Gaines, all voted in favor and the motion carried.

A Resolution of the City of Waycross, Georgia to Approve an Agreement between the Georgia Department of Corrections and the City of Waycross II was presented.

RESOLUTION NO. 10-44

**RESOLUTION TO APPROVE AGREEMENT BETWEEN THE GEORGIA
DEPARTMENT OF CORRECTIONS AND THE CITY OF WAYCROSS II AND FOR
OTHER PURPOSES.**

WHEREAS, there being presented to the Commission of the City of Waycross, Georgia a proposed Agreement (City of Waycross II) between the Georgia Department of Corrections (Department) and the City of Waycross (City) effective July 1, 2010; and

WHEREAS, the purpose of said Agreement is for the Department to provide inmate work crews on public works projects in accordance with O.C.G.A §42-5-60(a); and

WHEREAS, the cost to the City shall be \$39,500.00 per year for a maximum of 12 inmates and labor, salary and benefits for one correctional officer, exclusive of overtime for the correctional officer; and

WHEREAS, either Party may terminate the Agreement for convenience upon seven (7) days written notice to the other Party; and

WHEREAS, a copy of said Agreement is attached hereto and made a part hereof by reference.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross, Georgia, that the Agreement in the form attached hereto is hereby approved.

BE IT FURTHER RESOLVED by the Commission of the City of Waycross, Georgia that the Mayor and City Clerk are hereby authorized, directed and empowered to execute said Agreement on behalf of the City of Waycross.

SO RESOLVED this the 15th day of June, 2010.

**CITY OF WAYCROSS
BY: CLARENCE BILLUPS, MAYOR**

**ATTEST:
JULIE C. DINKINS, CITY CLERK**

Commissioner Norman Davis made the motion to approve A Resolution of the City of Waycross, Georgia To Approve an Agreement between the Georgia Department of Corrections and the City of Waycross II as presented. The motion was seconded by Commissioner Daniel Yarbrough, all voted in favor and the motion carried.

A Resolution of the City of Waycross, Georgia Approving The Application Process for the Fy-2011 Community Home Investment Program (CHIP) in the amount of \$300,000 was presented.

RESOLUTION NO. 10-45

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA
TO SUBMIT AN APPLICATION TO OBTAIN
FY 2011 COMMUNITY HOME INVESTMENT PROGRAM (CHIP) FUNDS**

WHEREAS, the City of Waycross Commission has identified a lack of sufficient funds to address the community needs in the City and desires to seek additional funding to address these community needs; and

WHEREAS, Community Home Investment Program (CHIP) funds are sufficient to address those needs; and

WHEREAS, the City of Waycross Commission has agreed to provide sufficient matching funds and in-kind services to complete these projects as needed;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City of Waycross submit a Community Home Investment (CHIP) application to assist in addressing the identified needs of the City of Waycross.

FURTHER RESOLVED that the Mayor, Clerk, City Manager and Community Improvement Director be and are hereby authorized, directed and empowered to execute the documents needful and necessary to submit the grant application for up to \$300,000.00 benefiting sixteen (16) households to the Department of Community Affairs as set forth herein.

SO RESOLVED, this 15th day of June, 2010.

**CITY OF WAYCROSS
BY: CLARENCE BILLUPS, MAYOR**

**ATTEST:
JULIE C. DINKINS, CITY CLERK**

Commissioner Diane Hopkins made the motion to approve A Resolution of the City of Waycross, Georgia Approving the Application Process for the Fy-2011 Community Home Investment Program (CHIP) in the amount of \$300,000 as presented. The motion was seconded by Commissioner Daniel Yarbrough, all voted in favor and the motion carried.

Mrs. Linda Jones, Director, Purchasing Department, presented FY10-24 for a heavy duty tire changer for the Public Works, Maintenance Department. After reviewing the five bids

received, it is the staff's recommendation to award the bid to Myers Tire Supply, Akron Ohio for a total purchase price of \$9,499.00 being the low bid meeting specifications.

Commissioner Diane Hopkins made the motion to award the bid to Myers Tire Supply, Akron Ohio for a total purchase price of \$9,499.00. The motion was seconded by Commissioner Norman Davis, all voted favorably and the motion carried with a 5-0 vote.

Mrs. Linda Jones, Director, Purchasing Department, presented Annual Bid FY11 for Police Department Uniforms. Purchasing received four bids and after review recommended awarding the bid to Riverside Uniforms as the best value purchase for the City. Uniforms will be ordered only on an as needed basis. Riverside Manufacturing has had this bid for the past 6 years and these uniforms are manufactured in Moultrie, Georgia.

Commissioner Diane Hopkins made the motion to award the bid to Riverside Uniforms as the best value purchase for the City. The motion was seconded by Commissioner Daniel Yarbrough. All Commissioners voted affirmatively and the motion carried.

Mrs. Linda Jones, Director, Purchasing Department, presented Annual Bid FY11 for Fire Department Police Uniforms. Purchasing received five bids and after review recommended awarding the bid to Riverside Uniforms as the best value purchase for the City. Uniforms will be ordered only on an as needed basis. Riverside Manufacturing has had this bid for the past 6 years and these uniforms are also manufactured in Moultrie, Georgia.

Commissioner Diane Hopkins made the motion to award the bid to Riverside Uniforms as the best value purchase for the City. Commissioner Norman Davis seconded the motion; all Commissioners voted affirmatively and the motion carried.

Mayor Billups and the Commissioners shared their closing remarks.

The meeting was adjourned by motion from Commissioner Marian Solomon-Gaines seconded by Commissioner Daniel Yarbrough, all voted in favor and Mayor Billups declared the meeting adjourned.

CITY OF WAYCROSS

BY: _____
CLARENCE BILLUPS, MAYOR

ATTEST:

JULIE C. DINKINS, CITY CLERK