

MINUTES
WAYCROSS CITY COMMISSION MEETING
FRIDAY, NOVEMBER 22, 2019
9:00 AM

The Honorable John Knox, Mayor of the City of Waycross called the Continuation of the Regular City Commission Meeting to order on Friday, November 22, 2019 at the Commission Chambers of City Hall. Commissioners in attendance with Mayor John Knox were Marian Solomon-Gaines, John Threat, and John Tindall. City Attorney Rick Currie and City Manager Tonya Miller were also in attendance. Mayor Pro Tem Diane Hopkins and Commissioner Norman Davis were not present.

Commissioner John Threat introduced Pastor Nathaniel Anderson, Pastor Evergreen Church, Bristol, Georgia, who offered the opening invocation. The Invocation was followed by the Pledge of Allegiance led by Mayor John Knox.

A Resolution of the City of Waycross, Georgia, to hold the City Commission Meeting Set for the Third Tuesday in the Month of November, 2019 on November 22, 2019 at 9:00 a.m. was presented for approval:

RESOLUTION NO. R19-71

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO HOLD THE CITY COMMISSION MEETING SET FOR THE THIRD TUESDAY IN THE MONTH OF NOVEMBER 2019, ON NOVEMBER 22, 2019 AT 9:00 A.M.; AND FOR OTHER PURPOSES.

WHEREAS, pursuant to Section 21 of the Waycross City Charter, “on the first Tuesday in January in each year next following the regular municipal election at which the commissioners are elected, the commission shall meet at the usual place for holding meetings of the legislative body of the city ... and [t]hereafter the commission shall meet at such time as may be prescribed by ordinance or resolution; provided, that it shall hold at least two regular meetings each month”; and

WHEREAS, pursuant to Section 2-60 of the Waycross Code of Ordinances, the “city commission shall meet in regular session twice a month on the first and third Tuesdays of each month at 5:00 p.m.”; and

WHEREAS, on the third Tuesday in the month of November 2019, being November 19, 2019, there was no quorum for a meeting (as defined by Georgia law) at which official business could be conducted and, therefore, pursuant to Robert’s Rules of Order (see City Code of Ordinances, Section 2-63), the meeting was then continued and recessed to November 22, 2019, at 9:00 a.m. in an effort to obtain a quorum; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City Commission meeting, scheduled by Ordinance to be held on November 19, 2019, is recessed and continued and shall henceforth be held on **Friday, November 22, 2019, at 9:00 a.m.**

BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized and directed to do all the acts and things necessary in order to carry out the purposes of this Resolution, hereby ratifying and confirming all actions taken and to be taken .

SO RESOLVED, this 22nd day of November, 2019, *Nunc pro tunc* to November 19, 2019.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Marian Solomon-Gaines made the motion to approve the Resolution to continue the City Commission Meeting Set for the Third Tuesday in the Month of November 2019 on November 22, 2019 at 9:00 a.m. The motion was seconded by Commissioner Jon Tindall, and approved with a 3-0 vote.

Commissioner Marian Solomon-Gaines made the motion to re-appoint Phillip Saussy to the Waycross – Ware County Development Authority for a four year term beginning January 1, 2020 and ending 12/31/2023. Commissioner Jon Tindall seconded the motion; all voted yes and the motion was approved.

Ms. Tonya Miller presented the City Manager’s Report, giving an update on her recent training.

There were no public remarks on official action.

Mayor Knox presented the Consent Calendar as read by City Clerk Julie Dinkins for consideration of official action as follows:

Approval of Minutes: 1.) Waycross Planning and Information Session and Executive Session, Monday, November 4 and Monday, November 18, 2019. Waycross City Commission Meeting Tuesday, November 5 and Tuesday, November 19, 2019.

There were no Consent Resolutions or Ordinance Second Readings presented.

Several Privilege Licenses were presented for renewal for 2020 as follows:

1. American Legion Post 517, Anthony Dixon, 710A Dorothy St., Waycross, GA
Package Sales Beer, Wine and Liquor.
2. American Legion Post 517, Anthony Dixon, 710 Dorothy St., Waycross, GA
Consumption on Premises Beer, Wine and Liquor.
3. Cheers Package Store, Roy Rhodes, 508 City Blvd, Waycross, GA
Package Sales, Beer, Wine and Liquor

4. Corner Shop, Jeetendra Patel, 2401 Plant Avenue, Waycross, GA
Package Sales, Beer only
5. Johnny's Food Store, Harmohinder Bawa, 819 Glenmore Ave, Waycross, GA
Package Sales Beer and Wine
6. KD's Café, Kevin Woods, 504 Elizabeth Street, Waycross, GA
Consumption on Premises Beer and Wine
7. LL Creek Bar and Grill, Lita Boykin, 421 Memorial Dr., Waycross, GA
Consumption on Premises Beer, Wine and Liquor
8. Petro Station, Harmohinder Bawa, 1001 S. Georgia Pkwy, Waycross, GA
Package Sales Beer and Wine
9. Ruby Tuesday, Inc., Amber Nicole Dixon, 2263 Memorial Drive, Waycross, Ga
Consumption on Premises, Beer, Wine and Liquor
10. Stop N Save, Urmilaben Patel, 1333 S Ga Parkway, Waycross, GA
Package Sales Beer and Wine
11. Walgreen's #09277, Debra Smith, 1740 Memorial Dr., Waycross, GA
Package Sales Beer and Wine
12. Gooney's Pizza, Stephanie Turner, 910 Memorial Dr., Waycross, GA
Consumption on Premises, Beer and Wine.
13. Om Shree Laxmi dba Wallys, Himanshu Patel, 1565 Ossie Davis Parkway,
Waycross, GA. Package Sales Beer and Wine.
14. Wong's Palace, Ching Ping Tang, 903 Knight Avenue, Waycross, GA
Consumption on Premises, Beer, Wine and Liquor.
15. Harveys Supermarket #1610, Michael Hoyle, 1312 Plant Ave., Waycross, GA
Package Sales, Beer and Wine.
16. Edds Package Store, Pamela Collins, 608 S. Georgia Pkwy., Waycross, GA
Package Sales, Beer, Wine and Liquor
17. CVS Pharmacy, Gary McGarity, 1800 Brunswick Hwy., Waycross, GA
Package Sales, Beer and Wine.
18. Aden's Minit Market #48, Donna Justice, 2198 Brunell Rd, Waycross, GA
Package Sales, Beer and Wine

Commissioner Marian Solomon-Gaines made the motion to approve the Privilege License Renewals as presented for 2020. The motion was seconded by Commissioner Jon Tindall and approved with a 3-0 vote.

Purchasing Director Linda Jones presented Bid #FY20-11 for the Excavator. Public Works has FY20 approved SPLOST funds to purchase a new excavator. Purchasing received 2 bids and recommends awarding the bid to Flint Equipment of Brunswick, Georgia for a new John Deere 210 G for a total purchase price of \$185,020.00 which includes a 5 year extended warranty. This is the lowest and best bid meeting all of our specifications. Commissioner Marian Solomon-Gaines made the motion to purchase the Excavator from Flint Equipment of

Brunswick, Georgia for a total price of \$185,020.00. Commissioner Jon Tindall seconded the motion, all present voted in favor and the motion carried.

Purchasing Director Linda Jones presented #FY20-12 Dog Park Equipment. The City has approved FY20 SPLOST funds to purchase equipment for parks. At the request of Commissioner Jon Tindall, District 5, purchasing received 4 bids from 3 vendors on equipment for dog parks. After staff review, along with Commissioner Jon Tindall, it is Purchasing's recommendation to award the bid to Bliss Products of Lithia Springs, GA for a total purchase price of \$9,850.00 which includes delivery and installation. Commissioner Jon Tindall made the motion to approve the purchase of the Bark Park Equipment; seconded by Commissioner Marian Solomon-Gaines; and approved with a 3-0 vote.

Ms. Linda Jones, Purchasing Director, presented WAYX 20-05 Surplus Property requesting that the listed items be declared surplus property and sold on GovDeals.com. Commissioner Marian Solomon-Gaines made the motion to declare the property surplus and sell on GovDeals.com. The motion was seconded by Commissioner Jon Tindall and approved with a 3-0 vote.

The City of Waycross has approved FY20 Water/Sewer Capital Funds for repairs and purchases. ESG has submitted a request to repair a roller on belt press #1 at the Waste Water Treatment Plant. This is a sole source purchase of equipment from the manufacturer which is Charter Machine Company for the price of \$5668.70. Equipment cost is \$4,968.70 and shipping estimated at \$700.00. Commissioner Jon Tindall made the motion to approve the purchase; seconded by Commissioner Marian Solomon-Gaines and approved with a 3-0 vote.

A Resolution to approve financing of new purchased vehicle with SunTrust Bank was presented:

RESOLUTION NO. R19-67

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO APPROVE FINANCING OF NEWLY PURCHASED VEHICLE WITH SUNTRUST BANK; AND FOR OTHER PURPOSES.

WHEREAS, on September 3, 2019, the City Commission approved the financing of a 2019 Vac Con Vacuum/Jetter truck which had been recently purchased from Adams Equipment Co., Inc., of Austell, Georgia;

WHEREAS, said financing by SunTrust Bank will now be at the interest rate fixed at 2.234 % for a term of five (5) years; and

WHEREAS, the truck to be financed is actually a 2020 Freightliner truck, VIN # 1FVAG3FE6LHLH5711, Model # 114SD with Vac-Con Equipment; and

WHEREAS, this amendment is necessary in order for the City to execute and sign the appropriate loan documents with SunTrust Bank; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross, Georgia, that a loan to finance the newly purchased 2020 Freightliner truck, VIN # 1FVAG3FE6LHLH5711, Model # 114SD with Vac-Con Equipment is approved in an amount not to exceed \$295,204.00 with SunTrust Bank with the interest rate fixed at 2.234 % for a term of five (5) years.

BE IT FURTHER RESOLVED that the Mayor, City Clerk and City Attorney be authorized and directed to execute the loan documents on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 22nd day of November, 2019, *nunc pro tunc* to September 3, 2019.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Jon Tindall made the motion to approve the Financing of the newly purchased 2020 Freightliner truck in the amount not to exceed \$295,204.00. The motion was seconded by Commissioner Marian Solomon-Gaines and approved with a 3-0 vote.

A Resolution to Purchase a new 20 Metric Ton Class Hydraulic Excavator for Public Works was presented to the Commission:

RESOLUTION NO. R19-68

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO APPROVE PURCHASE OF A NEW 20 METRIC TON CLASS HYDRAULIC
EXCAVATOR FOR PUBLIC WORKS; AND FOR OTHER PURPOSES.**

WHEREAS, the City of Waycross Public Works Department has need for a new model hydraulic excavator and has FY20 approved S.P.L.O.S.T. funds for said purchase; and

WHEREAS, the City of Waycross Purchasing Department offered the purchase through competitive bidding, and solicited and received two (2) bids; and

WHEREAS, Flint Equipment of Brunswick, Georgia submitted the lowest and best bid for a John Deere Model 210G 20 metric ton class hydraulic excavator, meeting all specifications and which includes a 5 year extended warranty at a total cost of \$185,020.00; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that a contract be awarded to Flint Equipment of Brunswick, Georgia for the purchase of one John Deere Model 210G 20 metric ton class hydraulic excavator, and which includes a 5 year extended warranty, for use by the Waycross Public Works Department for the sum of \$185,020.00, and to be paid for from S.P.L.O.S.T. funds.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized and directed to execute the Contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 22nd day of November, 2019.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Jon Tindall made the motion to approve the purchase of the Excavator for the Public Works Department. The motion was seconded by Commissioner Marian Solomon-Gaines and approved with a 3-0 vote.

A Resolution to purchase Bark Park Equipment for Grove Street Park was submitted to the Commission for approval.

RESOLUTION NO. R19-69

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO APPROVE PURCHASE OF BARK PARK ADVANCED KIT EQUIPMENT FOR GROVE STREET DOG PARK ; AND FOR OTHER PURPOSES.

WHEREAS, the City of Waycross has approved Special Purpose Local Option Sales Tax (hereinafter referred to as "S.P.L.O.S.T.") funds to purchase Bark Park Advanced Kit equipment for the Grove Street Dog Park; and

WHEREAS, the City of Waycross Purchasing Department offered the project through competitive bidding and received and opened four (4) bids from three (3) vendors; and

WHEREAS, Bliss Products and Services, Inc., submitted the lowest and best bid meeting all specifications for the equipment, at a cost of \$9,850.00, and which bid does include the cost of delivery and installation; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that it hereby approves the purchase of Bark Park Advanced Kit equipment for the Grove Street Dog Park from Bliss Products and Services, Inc., and which cost includes the cost of delivery and installation, at a cost not to exceed \$9,850.00, and to be paid for from approved S.P.L.O.S.T. funds.

BE IT FURTHER RESOLVED that the Mayor, City Clerk and City Director of Purchasing be authorized and directed to execute any contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 22nd day of November, 2019.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

The purchase was approved by motion from Commissioner Jon Tindall and seconded by Commissioner Marian Solomon-Gaines and approved with a positive vote.

A Resolution to authorize the signing of a MOU with the DWDA and adjoining landowners for a project to convert a portion of Brunswick Avenue to public parking was submitted to the Commission for approval.

RESOLUTION NO. R19-70

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO AUTHORIZE THE SIGNING OF A MEMORANDUM OF UNDERSTANDING
WITH THE DOWNTOWN WAYCROSS DEVELOPMENT AUTHORITY AND
ADJOINING LANDOWNERS FOR A PROJECT TO CONVERT A PORTION OF
BRUNSWICK AVENUE TO PUBLIC PARKING; AND FOR OTHER PURPOSES.**

WHEREAS, Galea Properties, LLC and MPC Properties, LLC, adjoining landowners, propose and request the City to undertake a project to convert a portion of Brunswick Avenue, from Tebeau Street to Pendleton Street, to a one-way street and then use it for public parking; and

WHEREAS, in that regard, the City of Waycross and the Downtown Waycross Development Authority recognize the need for this project; and

WHEREAS, before undertaking any such project, the City of Waycross requires that the parties, being the Downtown Waycross Development Authority, Galena Properties LLC and MPC Properties LLC, execute a Memorandum of Understanding, in the form attached hereto and incorporated herein as if fully set forth, and with plans and an estimate of shared costs with the total cost of the project not to exceed \$75,000.00, which has already been approved by the Downtown Development Authority and adjoining landowners, Galena Properties LLC and MPC Properties, LLC prior to the City advertising for bids for the project; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the Memorandum of Understanding, in the form attached to this Resolution and incorporated herein as if fully set forth, be ratified and executed by the Commission of the City of Waycross establishing that the City of Waycross will be responsible for one-third of the cost of the project, Downtown Waycross Development Authority be responsible for one-third of the cost of the project (with funds coming from SPLOST funds) and that the adjoining landowners, being Galea Properties LLC and MPC Properties LLC, be responsible for one-third of the costs, with the total costs not exceeding \$25,000.00 each (if the cost is more than \$75,000.00, this Memorandum of Understanding is null and void).

BE IT FURTHER RESOLVED that the Mayor and City Clerk be empowered, authorized and directed to execute the Memorandum of Understanding on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 22nd day of November, 2019.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:
JULIE DINKINS, City Clerk

The Resolution to authorize the signing of a MOU with the DWDA and adjoining landowners for a project to convert a portion of Brunswick Avenue to public parking as submitted to the Commission for approval was approved by motion from Commissioner Jon Tindall and seconded by Commissioner Marian Solomon-Gaines and approved with a 3-0 vote.

A Resolution to award the contract to Anthem Blue Cross Blue Shield of Georgia for the City's insurance needs and services was submitted for approval.

RESOLUTION NO. R19-72

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO AWARD CONTRACT TO ANTHEM BLUE CROSS BLUE SHIELD OF GEORGIA,
FOR THE CITY'S INSURANCE NEEDS AND SERVICES; AND FOR OTHER
PURPOSES.**

WHEREAS, the City of Waycross recognizes the continued need for insurance services to cover the City's insurance needs for health, life, AD&D, vision, dental and STD / LTD coverage; and

WHEREAS, the City of Waycross's Benefits Broker, NFP, offered the project through competitive bidding, and received and opened bids tendered; and

WHEREAS, Anthem Blue Cross Blue Shield of Georgia, submitted the best proposal to meet all of the City's insurance needs and the best pricing; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the Contract for health, life, AD&D, vision, dental and STD / LTD insurance services for **calendar year beginning January 1, 2020, through December 31, 2020**, be awarded to Anthem Blue Cross Blue Shield.

BE IT FURTHER RESOLVED that the Mayor, City Clerk, City Human Resources Director and City Attorney be authorized and directed to execute the Contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 22nd day of November, 2019.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

**ATTEST:
JULIE DINKINS, City Clerk**

The Resolution to award the contract to Anthem Blue Cross Blue Shield of Georgia for the City's insurance needs and services was submitted for approval and approved by motion

from Commissioner Marian Solomon-Gaines and seconded by motion from Commissioner Jon Tindall and approved with a 3-0 vote.

Ms. Jana Dyke, Waycross-Ware County Development Authority addressed the Commission to emphasize the need for an accurate Census count for Waycross and Ware County. Ms. Dyke asked the Commission to appoint her to serve on the Complete Count Committee. Commissioner Marian Solomon-Gaines made the motion to appoint Ms. Jana Dyke to lead the Complete Count Committee. Commissioner Jon Tindall seconded the motion and all voted positively.

Following last call, Commissioner Marian Solomon-Gaines made the motion to adjourn the meeting; seconded by Commissioner Jon Tindall. Mayor John Knox then announced that the meeting was adjourned.

CITY OF WAYCROSS

BY: _____
JOHN KNOX, Mayor

ATTEST:

JULIE C. DINKINS, City Clerk