

**MINUTES**  
**WAYCROSS CITY COMMISSION MEETING**  
**TUESDAY, OCTOBER 16, 2018**  
**5:00 PM**

The Commission of the City of Waycross held their Regular City Commission Meeting on Tuesday, October 16, 2018 in the Commission Chambers of City Hall. The meeting was called to order by the Honorable Mayor John Knox at 5:00 p.m. Members in attendance were: Mayor John Knox, Mayor Pro Tem Jon Tindall, Commissioners Marian Solomon-Gaines, John Threat, Diane Hopkins, and Norman Davis.

Mayor Pro Tem Jon Tindall introduced Fire Chief David Eddins who offered the opening invocation. The Invocation was followed by the Pledge of Allegiance led by Mayor John Knox.

Human Resource Director, Trinija Martin, introduced Miss Bhumi Patel, who was presented a plaque to thank her for volunteering at the C C McCray City Auditorium during the recent Hurricane Michael threat.

City Attorney Rick Currie set a public hearing for November 6, 2018 at 4:30 P.M. to consider rezoning 416 Folks Street from R-50 Residential to C-4 Central Business District.

Upon the recommendation of the Chairman and Executive Director of the Waycross Ware County Development, Commissioner Diane Hopkins made the motion to appoint Phillip Saussy to an unexpired term of the WWDA to expire December 2019. Commissioner Norman Davis seconded the motion; all voted positively and the appointment was approved.

Mr. Wilton Deloach, Interim City Manager, informed the public that a 12" water main broke behind Lowes during the lunch rush but has been repaired. The public should be aware that should they have any problem with discoloration, flushing the line should clear it up. Mr. Deloach thanked the Fire Department GSAR team members who assisted with search and rescue during Hurricane Michael, including Captain Thomas Haddock, Joshua Daniell, and Battalion Chief James Blackburn. Mr. Deloach noted that this is Ms. Marcia Kilmark's last meeting and she has been with the City 43 years and will be retiring on October 31, 2018.

No public remarks on official action.

Mayor Knox presented the Consent Calendar as read by City Clerk Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Planning and Information Session and Executive Session, Monday, October 1, 2018 and Waycross City Commission Meeting and Executive Session, Tuesday, October 2, 2018.

There were no consent resolutions, ordinance second readings and privilege license renewals.

The Consent Calendar was approved by motion from Commissioner Marian Solomon-Gaines; seconded by Commissioner Diane Hopkins, and approved with a 5-0 vote.

Purchasing Manager Linda Jones presented Bid FY19-07 Furniture Fire Station #4. The City of Waycross has approved SPLOST funds to build and furnish a new fire station #4. Purchasing received 9 bids from 5 local area furniture vendors. After review, purchasing recommended awarding the bid as follows: Ashley's Furniture \$429.00 for 6 small desks. Gibson McDonald Furniture for \$1,493.00 for a kitchen table and 15 chairs (9 to be used in other areas). Lott's Furniture for \$8,226.00 for sofa, love seat, recliners, 19 mattresses (13 to other fire stations and paid from budgeted funds, \$2,977.00). (\$7,171.00 to be paid from SPLOST funds). Total bids \$10,148.00. Commissioner Marian Solomon-Gaines made the motion to award the bids as noted above with \$2,977.00 to be paid from Fire Department budgeted funds and \$7,171.00 to be paid from SPLOST. Commissioner Diane Hopkins seconded the motion; all voted yes and the motion was approved.

A Resolution of the City of Waycross, Georgia to Authorize Satilla Regional Water and Sewer Authority to Connect to City's Sewer Line at 2855 Memorial Drive was presented for approval.

**RESOLUTION NO. R18-74**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO AUTHORIZE SATILLA REGIONAL WATER AND SEWER AUTHORITY TO  
CONNECT TO CITY'S SEWER LINE AT 2855 MEMORIAL DRIVE; AND FOR  
OTHER PURPOSES.**

**WHEREAS**, the City of Waycross has received a request from the Satilla Regional Water and Sewer Authority, pursuant to the Joint Agreement between the City of Waycross and the Satilla Regional Water and Sewer Authority for wastewater treatment services, to connect to the City's sewer line at 2855 Memorial Drive; and

**WHEREAS**, the cost of installing and maintaining this connection will be totally on the Satilla Regional Sewer and Water Authority; and

**WHEREAS**, pursuant to Article 3, Section 3.4, the City will allow the Satilla Regional Water and Sewer Authority to connect to City's collection system at other locations reasonably acceptable to the City provided it meets criteria that there is a means of measuring the flow that is reasonably acceptable to the City; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City Commission approves the request from Satilla Regional Water and Sewer Authority to connect to the City's sewer line at 2855 Memorial Drive.

**BE IT FURTHER RESOLVED** that the Mayor, City Clerk and Acting City Attorney be, and are hereby authorized, empowered and directed to take the necessary action to do all the acts and things necessary in order to ratify, confirm and carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 16th day of October, 2018.

**CITY OF WAYCROSS**

**BY: JOHN KNOX, Mayor**

**ATTEST:**

**JULIE DINKINS, City Clerk**

A Resolution of the City of Waycross, Georgia to Authorize Satilla Regional Water and Sewer Authority to Connect to City's Sewer Line at 2855 Memorial Drive was approved by motion from Mayor Pro Tem Jon Tindall; seconded by Commissioner Norman Davis. Mayor Pro Tem Jon Tindall, Commissioner Norman Davis and Commissioner John Threat all voted yes; Commissioners Marian Solomon-Gaines and Commissioner Diane Hopkins voted no. Motion carried with a 3 – 2 vote.

The Resolution of the City of Waycross, Georgia to Authorize the Signing of a Memorandum of Understanding with the Georgia Department of Transportation for a Project to Resurface State Road 38 from West of McDonald Street to East of Carswell Avenue was presented for approval.

**RESOLUTION NO. R18-78**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA TO AUTHORIZE THE SIGNING OF A MEMORANDUM OF UNDERSTANDING WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION FOR A PROJECT TO RESURFACE STATE ROAD 38 FROM WEST OF MCDONALD STREET TO EAST OF CARSWELL AVENUE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Georgia Department of Transportation proposes to undertake a project to resurface SR 38 from West of McDonald Street to East of Carswell Avenue; and

**WHEREAS**, the City of Waycross has 5 manholes and 25 water valve boxes which will be within the project limits; and

**WHEREAS**, the City of Waycross does not have adequate equipment and staff to adjust its facilities or considers it advantageous to have this work included in the roadway contract to be let by the Department of Transportation; and

**WHEREAS**, the Georgia Department of Transportation requires that the City of Waycross perform certain work as set out in the attached Memorandum of Understanding and incorporated herein as if fully set forth, at no cost to the Georgia Department of Transportation; and

**WHEREAS**, in that regard, the Georgia Department of Transportation also requires that the City of Waycross execute a Memorandum of Understanding, in the form attached hereto and incorporated herein as if fully set forth, with the plans and estimate being subject to approval by both the City and the Georgia Department of Transportation prior to advertising for bids; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the Memorandum of Understanding, in the form attached to this Resolution and incorporated herein as if fully set forth, be ratified and executed by the Commission of the City of Waycross.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be empowered, authorized and directed to execute the Memorandum of Understanding on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED, this** 16TH day of October, 2018.

**CITY OF WAYCROSS**

**BY: JOHN KNOX, Mayor**

**ATTEST:**

**JULIE DINKINS, City Clerk**

Commissioner Marian Solomon-Gaines made the motion to approve the Resolution of the City of Waycross, Georgia to Authorize the Signing of a Memorandum of Understanding with the Georgia Department of Transportation for a Project to Resurface State Road 38 from West of McDonald Street to East of Carswell Avenue as presented. Commissioner Diane Hopkins seconded the motion and all voted in approval.

The Resolution of the City of Waycross, Georgia to Approve Administrative Services Agreement with Standard Life Insurance Company for Employee Life Insurance Benefit Plan and Voluntary Disability Benefit Plan was presented for approval.

**RESOLUTION NO. R18-77**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO APPROVE ADMINISTRATIVE SERVICES AGREEMENT WITH STANDARD  
LIFE INSURANCE COMPANY FOR EMPLOYEE LIFE INSURANCE BENEFIT PLAN  
AND VOLUNTARY DISABILITY BENEFIT PLAN; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Waycross previously appointed MetLife – Metropolitan Life Insurance Company as the administrator of the employee life insurance benefit plan and voluntary disability benefit plans; and

**WHEREAS**, Standard Life Insurance Company has better coverage for municipalities and a better billing platform; and

**WHEREAS**, the said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City of Waycross enter into a formal agreement with Standard Life Insurance Company for a period of one year beginning January 1, 2019, according to the terms and conditions agreed upon for employee life insurance benefit plan and voluntary disability benefit plan.

**BE IT FURTHER RESOLVED** that the Mayor, City Clerk and City HR Director be authorized and directed to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 16TH day of October, 2018.

**CITY OF WAYCROSS**

**BY: JOHN KNOX, Mayor**

**ATTEST:**

**JULIE DINKINS, City Clerk**

Commissioner Norman Davis made the motion to approve the Resolution of the City of Waycross, Georgia to Approve Administrative Services Agreement with Standard Life Insurance Company for Employee Life Insurance Benefit Plan and Voluntary Disability Benefit Plan as presented for approval. The motion was seconded by Commissioner Marian Solomon-Gaines and approved by a 5-0 vote.

A Resolution of the City of Waycross, Georgia, to approve Administrative Services Agreement with UMR/United Healthcare for Employee Health Benefit Plan Services Agreement was presented for approval.

**RESOLUTION NO. R18-76**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO APPROVE ADMINISTRATIVE SERVICES AGREEMENT WITH UMR/UNITED  
HEALTHCARE FOR EMPLOYEE HEALTH BENEFIT PLAN SERVICES  
AGREEMENT; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Waycross has previously appointed UMR/United Healthcare as the administrator of the employee health benefit plan (medical, dental and Rx) for calendar year 2018; and

**WHEREAS**, the increased cost of the health benefit plan due to the rise in premiums, expected costs and claims makes it necessary to always explore other options; and

**WHEREAS**, after an insurance renewal analysis, the City of Waycross wishes to remain with UMR/United Healthcare as the administrator of the employee health benefit plan for the calendar year 2019 and to now include employee vision coverage (previously provided by MetLife Insurance Company); and

**WHEREAS**, the said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City of Waycross enter into a formal agreement with UMR/United Healthcare for a period of one year beginning January 1, 2019, according to the terms and conditions agreed upon for medical, dental, Rx and vision coverage for employees.

**BE IT FURTHER RESOLVED** that the Mayor, City Clerk and City HR Director are authorized and directed to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 16TH day of October, 2018.

**CITY OF WAYCROSS**  
**BY: JOHN KNOX, Mayor**

**ATTEST:**  
**JULIE DINKINS, City Clerk**

A Resolution of the City of Waycross, Georgia, to approve Administrative Services Agreement with UMR/United Healthcare for Employee Health Benefit Plan Services Agreement was approved by motion from Commissioner Diane Hopkins. The motion was seconded by Commissioner Marian Solomon-Gaines and approved with a unanimous vote.

A Resolution of the City of Waycross, Georgia to Award Bid Contracts to Ashley's Furniture, Gibson McDonald Furniture and Lott's Furniture, for furniture for new Fire Station Number 4 was presented for approval.

**RESOLUTION NO. R18-75**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO AWARD BID CONTRACTS TO ASHLEY'S FURNITURE, GIBSON McDONALD FURNITURE AND LOTT'S FURNITURE, FOR FURNITURE FOR NEW FIRE STATION NUMBER 4; AND FOR OTHER PURPOSES.**

**WHEREAS**, to meet the needs of the citizens of this City, new Waycross Fire Station # 4 is being constructed and is nearing completion; and

**WHEREAS**, the City of Waycross has approved the use of SPLOST funds for said construction of a new Fire Station # 4 and for furnishings; and

**WHEREAS**, the City of Waycross Purchasing Department offered the project through competitive bidding, and received and opened nine (9) bids tendered from five (5) local and area furniture vendors; and

**WHEREAS**, Ashley's Furniture submitted the lowest and best bid for the purchase of 6 small desks at a cost not to exceed \$429.00; Gibson McDonald Furniture submitted the lowest and best bid for the purchase of a kitchen table and 15 chairs at a cost not to exceed \$1,492.00; and Lott's Furniture submitted the lowest and best bid for the purchase of a sofa, love seat, recliners and 19 mattresses (with 13 mattresses being used at other fire stations) at a cost not to exceed \$8,226.00; for a total cost not to exceed \$10,148.00.

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the Bid Contract for the purchase of furniture for the new Fire Station # 4 be awarded as follows: to Ashley's Furniture for the purchase of 6 small desks at a cost not to exceed \$429.00; to Gibson McDonald Furniture for the purchase of a kitchen table and 15 chairs at a cost not to exceed \$1,492.00; and to Lott's Furniture for the purchase of a sofa, love seat, recliners and 19 mattresses at a cost not to exceed \$8,226.00; for a total cost not to exceed \$10,148.00, and with \$7,171.00 to be paid from SPLOST funds and the remaining \$2977.00 for the purchase of 13

mattresses for other fire stations to be paid from Fire Department budgeted funds, being account 100-54-3-500-48-2500.

**BE IT FURTHER RESOLVED** that the Mayor, City Clerk and City Purchasing Director be authorized and directed to execute the Bid Contracts on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED AND ADOPTED**, this 16<sup>TH</sup> day of October, 2018.

**CITY OF WAYCROSS**

**BY: JOHN KNOX, Mayor**

**ATTEST:**

**JULIE DINKINS, City Clerk**

A Resolution of the City of Waycross, Georgia to Award Bid Contracts to Ashley's Furniture, Gibson McDonald Furniture and Lott's Furniture, for furniture for new Fire Station Number 4 was approved by motion from Mayor Pro Tem Jon Tindall; seconded by Commissioner Marian Solomon-Gaines, and approved by a 5-0 vote.

Community Improvement Director Sloan Fountain reminded the public of Pumpkin Fest scheduled for Thursday, October 25, 2018 5:30 to 7:30 p.m.


After last call, Mayor Pro Tem John Tindall made the motion to adjourn into Executive Session to discuss personnel. Commissioner Norman Davis seconded the motion; all voted in favor and the meeting adjourned into Executive Session.

Commissioner Diane Hopkins made the motion to reenter regular session; seconded by Commissioner Marian Solomon-Gaines and unanimously carried.


Commissioner Marian Solomon-Gaines made the motion to adjourn the meeting. Commissioner Diane Hopkins seconded the motion. All voted in favor and Mayor Knox adjourned the meeting.

**CITY OF WAYCROSS**

**BY:**

  
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**JOHN KNOX, Mayor**

**ATTEST:**

  
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**JULIE C. DINKINS, City Clerk**