

**MINUTES
WAYCROSS CITY COMMISSION MEETING
TUESDAY, JUNE 5, 2018
5:00 PM**

The Commission of the City of Waycross held their Regular City Commission Meeting on Tuesday, June 5, 2018 in the Commission Chambers of City Hall. The meeting was called to order at 5:00 p.m. by the Honorable Mayor John Knox. Members in attendance were: Mayor John Knox, Mayor Pro Tem Jon Tindall, Commissioners Marian Solomon-Gaines, John Threat and Diane Hopkins. Commissioner Norman Davis was absent.

Mayor John Knox introduced Human Resources Director Trinija Martin who offered the opening invocation. The Invocation was followed by the Pledge of Allegiance led by Mayor John Knox.

During Executive Duties, Human Resources Director Trinija Martin introduced Courtney James of the Public Works Department as the Employee of the Month for June, 2018.

City Attorney Rick Currie scheduled two public hearings: Annexing and Zoning 2098 Brunswick Highway from CDD – County to C-2 Highway Commercial City, June 19, 2018 4:15 p.m. and 636 Plant Avenue from C-4 Central Business to C-2 Highway Commercial, June 19, 2018 4:30 p.m.

City Manager Raphael Maddox congratulated Courtney James for being selected as June's Employee of the Month. Mr. Maddox also congratulated all of the high school seniors and college graduates on their graduation. Mr. Maddox reminded the public to be extra careful on the roads, school is out and we need to watch out for the children,

There were no public remarks on official action.

Mayor Knox presented the Consent Calendar as read by City Clerk Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Planning and Information Session, May 14, 2018; Waycross City Commission Meeting, Tuesday, May 15, 2018 and Budget Work Session, May 21, 2018.

There was one Ordinance presented for second reading.

ORDINANCE NO. O18-06

**AN ORDINANCE OF THE CITY OF WAYCROSS, GEORGIA TO DESIGNATE
AN ENTERPRISE ZONE; TO PROVIDE FOR AN EFFECTIVE DATE;
AND FOR OTHER PURPOSES.**

There were no Consent Resolutions or Privilege License renewals.

The Consent Calendar was approved by motion from Commissioner Marian Solomon-Gaines, second by Mayor Pro Tem Jon Tindall; and approved with a 4-0 vote.

Purchasing Director Linda Jones recommended awarding Bid FY19 Oil/Lubricant to Southeast Petroleum d/b/a T & R Oil as the lowest and best bid meeting specifications. Commissioner Marian Solomon-Gaines made the motion to approve awarding the bid to T & R Oil. The motion was seconded by Mayor Pro Tem Jon Tindall and the motion passed with a 4-0 vote.

Ms. Jones presented Bid # FY19 for Veterinarian Service for Waycross Animal Services. Bid was sent out to four vendors and received 2 responses. Staff recommends awarding the bid to Satilla Animal Hospital as being the overall lowest and best bid submitted. The contract period is July 1, 2018 through June 30, 2019, with 4 annual renewals if all parties agree. The bid was approved by motion from Commissioner Marian Solomon-Gaines; seconded by Commissioner John Threat and approved with a 4-0 vote.

The Waycross Police Department has approved SPLOST and Technology funds to purchase new Public Safety Software. Purchasing has solicited qualification with pricing from 8 software vendors. Three responses were received. After evaluation and staff review, it is staff's recommendation to purchase Public Safety Software from Synergistic Software, Inc. for FY18 - \$100,000; FY19 - \$89,964.50; and FY20 - \$89,964.50. This system meets all of our Police department requirements. There will be an annual maintenance fee of \$18,674.00. Total three year cost of \$279,929.00 which includes all software, license, hardware, data conversions, install and training and annual maintenance fees. Awarding the software bid to Synergistic Software was approved by motion from Commissioner Marian Solomon-Gaines. The motion was seconded by Mayor Pro Tem Jon Tindall. All Commissioners voted yes and the motion was approved.

Engineering has approved FY18 funds to purchase a new air compressor to be used in Water/Sewer operations. Purchasing received 4 bids and after staff review, recommends awarding the bid to Yancey Brothers Cat Rental Store of Brunswick, GA for \$18,794.00. This is for a new 2018 Sullair 185D Air Compressor. Mayor Pro Tem Jon Tindall made the motion to award the air compressor bid to Yancey Brothers. Commissioner Marian Solomon-Gaines seconded the motion. All voted positively and the motion carried.

On May 15, 2018 well #3 motor starter drive went down. This is the City's main water well and had to be repaired ASAP. Engineering received 3 quotes and staff recommends that this be purchased from Mayor Electric Supply, Thomasville, GA. as the lowest bid of \$6,500.00 and was also the only company to have this ready for immediate pickup. Mayor Pro Tem Jon Tindall made the motion to approve the purchase. The motion was seconded by Commissioner Marian Solomon-Gaines. The motion was approved with a 4-0 vote.

Purchasing Director Linda Jones presented Surplus Property WAYX18-13 requesting to declare the list of items presented as surplus so that they may be sold on Govdeals.com. Mayor Pro Tem Jon Tindall made the motion to approve the surplus property list. Commissioner Marian Solomon-Gaines seconded the motion and it was approved with a 4-0 vote.

An Ordinance to annex and zone certain property on Memorial Drive at Aaron Street will be presented for the first reading.

ORDINANCE NO. O18-07

AN ORDINANCE UNDER AUTHORITY OF GEORGIA LAW TO ANNEX INTO THE EXISTING CORPORATE LIMITS OF THE CITY OF WAYCROSS, GEORGIA, CERTAIN PROPERTY ON MEMORIAL DRIVE AT AARON STREET; TO ESTABLISH ZONING CLASSIFICATION FOR THE ANNEXED PROPERTY; TO ZONE SAID PROPERTY TO C-2 HIGHWAY COMMERCIAL; TO CHANGE THE LAND USE PLAN; TO SET AN EFFECTIVE DATE; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

An Ordinance to annex and zone certain property on Memorial Drive at Aaron Street was approved for the first reading by motion from Commissioner Diane Hopkins. The motion was seconded by Commissioner John Threat and approved with a 4-0 vote.

A Resolution of the City of Waycross, Georgia to Approve an Amended Memorandum of Understanding between Ware County Board of Commissioners and the City of Waycross on the Hatcher Point Mall Road Project Award was presented to the Commission for approval.

RESOLUTION NO. R18-46

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO APPROVE AN AMENDED MEMORANDUM OF UNDERSTANDING BETWEEN WARE COUNTY BOARD OF COMMISSIONERS AND THE CITY OF WAYCROSS ON THE HATCHER POINT MALL ROAD PROJECT; AND FOR OTHER PURPOSES.

WHEREAS, the Ware County Board of Commissioners propose to undertake a project to widen and reconstruct CR 392 / Hatcher Point Mall Road from SR 4 / US 1 to SR 520 / US 82 in Ware County by contract through competitive bidding, a proposal and project originally to be undertaken by the Georgia Department of Transportation (hereinafter "GDOT") in 2012; and

WHEREAS, as part of the agreement to assist the City, the Ware County Board of Commissioners has offered the City the option of including required adjustment of City water and sewer facilities (hereinafter referred to as "utility relocation") in the overall Ware County contract;

and

WHEREAS, GDOT will pay \$620,000.00 toward the cost for utility relocation, leaving a deficit of \$1,776,647.00 with the City of Waycross and Ware County having agreed to each pay half of said deficit; and

WHEREAS, the City shall obtain \$157,964.91 from 2013 LMIG City and the remaining \$730,358.59 shall be obtained from TSPLOST to pay the City share; and

WHEREAS, the costs are set out in an Amended Memorandum of Understanding in the form attached hereto as an Exhibit and incorporated herein as if fully set forth, said Memorandum of Understanding having been approved by the Ware County Board of Commissioners on May 14, 2018; and

WHEREAS, said matter having been read and considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City of Waycross hereby accepts and approves the Amended Memorandum of Understanding, in the form attached hereto as an Exhibit and incorporated herein as if fully set forth, with the Ware County Board of Commissioners for the costs of utility relocation on the Hatcher Point Mall Road project.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be, and the same are, hereby authorized, directed and empowered to execute the contract in the form attached hereto as an Exhibit in the name of and on behalf of the City of Waycross, hereby ratifying and confirming all the acts and things done and to be done to give effect to this Resolution.

SO RESOLVED, this 5th day of June, 2018, *nunc pro tunc* to 05/14/2018.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

A Resolution of the City of Waycross, Georgia to Approve an Amended Memorandum of Understanding between Ware County Board of Commissioners and the City of Waycross on the Hatcher Point Mall Road Project Award was approved by the Commission by motion from Mayor Pro Tem Jon Tindall. Commissioner Marian Solomon-Gaines seconded the motion and the motion was approved with a 4-0 vote.

A Resolution of the City of Waycross, Georgia to Award bid contract to T & R Oil d/b/a Southeast Petroleum for FY19 Annual Oil and Lubricant Service was presented for approval.

RESOLUTION R18-47

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO AWARD BID CONTRACT TO T & R OIL D/B/A SOUTHEAST PETROLEUM FOR FY19 ANNUAL OIL AND LUBRICANT SERVICE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Waycross Purchasing Department anticipates using appropriated funds in the FY19 budget on oil and lubricants for the City's vehicles and equipment; and

WHEREAS, the City of Waycross Purchasing Department offered the project through competitive bidding; and received and opened four (4) bids from three (3) vendors for the project for FY19; and

WHEREAS, T & R Oil of Waycross, Georgia, d/b/a Southeast Petroleum submitted the lowest and best bid for the project; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross, Georgia, that the Bid Contract for FY19 Annual Oil and Lubricant Service be awarded to T & R Oil of Waycross, Georgia, d/b/a Southeast Petroleum.

BE IT FURTHER RESOLVED that the Mayor, City Clerk and City Attorney be authorized and directed to execute the Bid Contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 5th day of June, 2018.

CITY OF WAYCROSS
BY: JOHN KNOX, Mayor

ATTEST:
JULIE DINKINS, City Clerk

A Resolution of the City of Waycross, Georgia to Award bid contract to T & R Oil d/b/a Southeast Petroleum for FY19 Annual Oil and Lubricant Service was approved by motion from Commissioner Marian Solomon-Gaines; seconded by Commissioner Diane Hopkins and approved with a 4-0 vote.

A Resolution of the City of Waycross, Georgia to Approve an Amended Intergovernmental Contract with Ware County Board of Commissioners for the Establishment of the Waycross – Ware County Land Bank Authority was presented to the Commissioners.

RESOLUTION NO. R18-48

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO APPROVE AN AMENDED INTERGOVERNMENTAL CONTRACT WITH WARE COUNTY BOARD OF COMMISSIONERS FOR THE ESTABLISHMENT OF THE WAYCROSS – WARE COUNTY LAND BANK AUTHORITY; AND FOR OTHER PURPOSES.

WHEREAS, the City Commission and the Ware County Board of Commissioners, in an attempt to strengthen and revitalize the local economy, previously entered into an Intergovernmental Contract to establish and create the Waycross-Ware County Land Bank; and

WHEREAS, the Waycross-Ware County Land Bank Board of Directors desire that the name be amended and changed to the Waycross-Ware County Land Bank Authority; and

WHEREAS, the City of Waycross desires to enter into this Amended Intergovernmental Contract with Ware County Board of Commissioners to memorialize the understanding between the City of Waycross and Ware County reference the establishment and creation of the Waycross – Ware County Land Bank Authority; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City of Waycross enter into the Amended Intergovernmental Contract with the Board of Commissioners of Ware County, Georgia, in reference to the establishment and creation of the Waycross – Ware County Land Bank Authority, in the form of the Amended Intergovernmental Contract attached hereto and incorporated herein as if fully set forth; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk be empowered, authorized and directed to execute the Amended Intergovernmental Contract on behalf of the City of Waycross, and do all the acts and things necessary in order to carry out the purposes of this Resolution, hereby ratifying and confirming all actions taken and to be taken.

SO RESOLVED, this 5th day of June, 2018.

CITY OF WAYCROSS
BY: JOHN KNOX, Mayor

ATTEST:
JULIE DINKINS, City Clerk

Commissioner Marian Solomon-Gaines made the motion to approve the Resolution of the City of Waycross, Georgia to Approve an Amended Intergovernmental Contract with Ware County Board of Commissioners for the Establishment of the Waycross – Ware County Land Bank Authority as presented to the Commissioners. Commissioner Diane Hopkins seconded the motion. All voted in favor and the motion carried.

A Resolution of the City of Waycross, Georgia, to Authorize an Annual Service Contract with Satilla Animal Hospital to Provide Veterinarian Service for Waycross Animal Services was presented for approval.

RESOLUTION NO. R18-49

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO AUTHORIZE AN ANNUAL SERVICE CONTRACT WITH SATILLA ANIMAL HOSPITAL TO PROVIDE VETERINARIAN SERVICE FOR WAYCROSS ANIMAL SERVICES; AND FOR OTHER PURPOSES.

WHEREAS, the City of Waycross Community Improvement Department has a need for veterinary services for its new Waycross Animal Services; and

WHEREAS, the City of Waycross Purchasing Department offered the project through competitive bidding; and received and opened two (2) bids for providing said services; and

WHEREAS, Satilla Animal Services submitted the lowest and best bid; and

WHEREAS, Section 2.1 of the Charter of the City of Waycross gives the City of Waycross the power and authority to “enter into contracts and agreements with other governmental entities and with private persons, firms and corporations”; and

WHEREAS, the City desires to enter into an Annual Service Provider Contract with Satilla Animal Services, attached hereto and incorporated herein as if fully set forth, beginning July 1, 2018, until June 30, 2019, with four (4) additional one year extensions to be awarded each July as long as it remains in the City’s best interests; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the Bid Contract for FY19 Veterinarian Services be awarded to Satilla Animal Services for a period from July 1, 2018, to June 30, 2019, with four (4) additional one year extensions to be awarded each July as long as it remains in the City’s best interests to remain with Satilla Animal Services.

BE IT FURTHER RESOLVED that the Mayor, City Clerk and City Attorney be authorized and directed to execute said Annual Service Provider Contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 5th day of June, 2018.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Marian Solomon-Gaines made the motion to approve the Resolution of the City of Waycross, Georgia, to Authorize an Annual Service Contract with Satilla Animal Hospital to Provide Veterinarian Service for Waycross Animal Services as presented for approval. Commissioner Diane Hopkins seconded the motion; all voted positively and the motion carried.

A Resolution of the City of Waycross, Georgia, to Authorize a License Agreement with Synergistic Software, Inc. to Purchase Public Safety Software for the Waycross Police Department was presented to the Commissioners for approval.

RESOLUTION NO. R18-50

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO AUTHORIZE A LICENSE AGREEMENT WITH SYNERGISTIC SOFTWARE, INC. TO PURCHASE PUBLIC SAFETY SOFTWARE FOR THE WAYCROSS POLICE DEPARTMENT; AND FOR OTHER PURPOSES.

WHEREAS, the Waycross Police Department is in dire need of updated public safety and records management software due to their current software provider being sold and not offering further support; and

WHEREAS, the City of Waycross Purchasing Department offered the project through competitive bidding to eight (8) software vendors; and received and opened three (3) bids for providing said services; and

WHEREAS, Synergistic Software, Inc. submitted the lowest and best bid and which meets all of the requirements of the Waycross Police Department; and

WHEREAS, the bid and license agreement is for a total cost of \$279,929.00, to be paid over a period of three (3) years and includes all software, license, hardware, data conversions, installation, training and annual maintenance fees for years 2 and 3; and

WHEREAS, Section 2.1 of the Charter of the City of Waycross gives the City of Waycross the power and authority to “enter into contracts and agreements with other governmental entities and with private persons, firms and corporations”; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the License Agreement be approved with Synergistic Software, Inc., attached hereto and incorporated herein as if fully set forth, for the purchase of said public safety software for the Waycross Police Department at a total cost of \$279,929.00, with payment of \$100,000.00 for FY18, \$89,964.50 for FY19 and \$89,964.50 for FY20 being authorized, and to be paid from FY18 SPLOST and Technology funds.

BE IT FURTHER RESOLVED that the Mayor, City Clerk, Chief of Police and City Attorney be, and are hereby authorized, empowered and directed to execute said License Agreement with Synergistic Software, Inc., and to ratify and confirm the execution of said License Agreement, and to do all the acts and things necessary in order to ratify, confirm and carry out the purposes and intent of this Resolution.

SO RESOLVED, this 5th day of June, 2018.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Diane Hopkins made the motion to approve the Resolution of the City of Waycross, Georgia, to Authorize a License Agreement with Synergistic Software, Inc. to Purchase Public Safety Software for the Waycross Police Department as presented to the Commissioners for approval. Mayor Pro Tem Jon Tindall seconded the motion and all voted yes to approve the motion.

During last call, Chief Tony Tanner informed the Commissioners that a Women's Firearms Safety Class will be held July 9, 2018. Community Improvement Director Sloan reminded Commissioners of the Movie in the Park planned for Friday, June 8, 2018 at dusk.

After last call, Commissioner Marian Solomon-Gaines made the motion to adjourn the meeting. Mayor Pro Tem Jon Tindall seconded the motion. All voted in favor and Mayor Knox adjourned the meeting.

CITY OF WAYCROSS

BY: 
JOHN KNOX, Mayor

ATTEST:


JULIE C. DINKINS, City Clerk