

**MINUTES**  
**WAYCROSS CITY COMMISSION MEETING**  
**CITY AUDITORIUM**  
**TUESDAY, MAY 16, 2017**  
**5:00 PM**

The Commission of the City of Waycross held their Regular Meeting on Tuesday, May 16, 2017 at City Hall. The meeting was called to order at 5:00 p.m. by the Honorable Mayor John Knox. Members in attendance were: Mayor John Knox, Mayor Pro Tem Jon Tindall, Commissioners Marian Solomon-Gaines, Larry Ethridge, Diane Hopkins and Norman Davis.

Commissioner Diane Hopkins introduced Public Works Director Wilton Deloach, who offered the opening Invocation. The Invocation was followed by the Pledge of Allegiance.

Under Executive Duties, City Attorney Rick Currie announced a Zoning Public Hearing to re-zone 500 Hicks Street from R-50 Residential to C-2 Highway Commercial for Tuesday June 6, 2017 at 4:30 p.m.

Mayor John Knox presented a Proclamation to Police Chief Tony Tanner and representatives from the Waycross Police Department in honor of National Police Week and Police Memorial Day.

CITY OF WAYCROSS, GEORGIA



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OFFICE OF THE MAYOR

***Proclamation***

***Whereas***, the Lions Club International is celebrating 100 years of service and the Waycross Lions Club, chartered on May 11, 1922, is proudly known as the first club in Southeast Georgia, and was the first service club organized in Waycross. Currently, Lions Club International is the largest service organization in the world with more than 1.4 million members in 210 countries around the world; and

***Whereas***, locally, the Okefenokee Lions Club, organized July 17, 1959, and later merged with the Waycross Lions Club to continue its productive service club activities in the Waycross community; and

***Whereas***, through the years, this prestigious service organization sponsors many, many projects for the betterment of its citizens in the Waycross community. Three of these projects

include providing glasses to the vision impaired and supporting the Georgia Lions Lighthouse, a facility that inspects and distributes eyeglasses throughout the world. The additional facility, Georgia Lions Camp for the Blind, provides an enjoyable one-week recreation outpost for vision impaired children who enjoy immensely the hospitality of this notable recreational and learning facility that is conducted by its staff.

*Now, therefore*, I, John Knox, Mayor of the City of Waycross, do hereby congratulate the Lions Club International upon its valuable service to our area and to other communities throughout the world and I do name the month of May, 2017, as LIONS CLUB INTERNATIONAL in the City of Waycross.

*In witness whereof*, I have hereunto set my hand and caused the Seal of the City of Waycross to be affixed this 16<sup>th</sup> day of May, 2017.

**IN WITNESS WHEREOF, I HAVE HEREUNTO** set my hand and caused the Seal of the City of Waycross to be affixed this 2nd day of May, 2017.

***JOHN KNOX, Mayor***

2017 Ware County High School Graduates and daughters and sons of City of Waycross employees were recognized:

Rodnika Davis, daughter of Rodney Davis, Police Department

Anna Elizabeth Brown, daughter of Battalion Chief James L. Brown, Fire Department

Hayden Blackburn, son of Battalion Chief James Blackburn, Fire Department

Shelby Liane Card, daughter of Lance Card, Fire Department

City Manager Raphel Maddox, in the City Manager's Report congratulated all of the local graduates of Ware County and all surrounding schools. He cautioned citizens to drive carefully, school will be out soon.

There were no public remarks on official action.

Mayor Knox presented the Consent Calendar as read by City Clerk Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Approval of the Waycross City Commission Planning & Information Session, Monday, May 1, 2017; Public Hearing, Bluffs of Satilla and WWTP Rib Site, and, Waycross City Commission Meeting, Tuesday, May 2, 2017. Joint Meeting with GA State Legislators, Thursday, May 4, 2017; and Special Called Meeting, Tuesday, May 9, 2017.

Ordinance Second Readings:

**ORDINANCE NO. O17-09**

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF WAYCROSS, GEORGIA; TO AMEND CHAPTER 38 – TRAFFIC AND VEHICLES, ARTICLE VI. – SCHEDULES, PERTAINING TO THROUGH STREETS DESIGNATED; TO PROVIDE FOR RENUMBERING; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE; TO PROVIDE FOR SEVERABILITY; AND FOR OTHER PURPOSES.**

**ORDINANCE NO. O17 – 10**

**AN ORDINANCE UNDER AUTHORITY OF GEORGIA LAW TO ANNEX INTO THE EXISTING CORPORATE LIMITS OF THE CITY OF WAYCROSS, GEORGIA, CERTAIN PROPERTY AT 2718 AMBROSE STREET; TO ESTABLISH ZONING CLASSIFICATION FOR THE ANNEXED PROPERTY; TO ZONE SAID PROPERTY TO C-2 HIGHWAY COMMERCIAL; TO CHANGE THE LAND USE PLAN; TO SET AN EFFECTIVE DATE; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.**

**ORDINANCE NO. O17-11**

**AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WAYCROSS, GEORGIA; TO REZONE THE PROPERTY DESCRIBED HEREIN LOCATED AT 521 CITY BOULEVARD FROM R-75 RESIDENTIAL TO C-2 HIGHWAY COMMERCIAL; TO SET AN EFFECTIVE DATE; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.**

No Consent Resolutions or privilege licenses renewals were presented.

The Consent Calendar was approved by motion from Commissioner Diane Hopkins; seconded by Commissioner Marian Solomon-Gaines; all voted in favor and the motion carried.

A Privilege License was presented for approval: David L. Turner, d/b/a Friendly Express #103, 1811 South Georgia Parkway West, Package Store, Beer and Wine. Commissioner Diane Hopkins made the motion to approve the Privilege License. Commissioner Norman Davis seconded the motion; all voted yes and the motion carried.

Purchasing Director Linda Jones presented Bid FY17-08 Surplus Property. Ms. Jones submitted a list of items no longer needed in any City department. Ms. Jones requested that these items be declared surplus property and sold on GovDeals.com. Commissioner Norman Davis made the motion to approve the bid as presented. Commissioner Larry Ethridge seconded the motion; all voted yes and it was approved.

Bids were submitted for FY17-10 Push Camera for the Water and Sewer Department. Purchasing received 3 bids and after staff review the recommendation was to award the bid to P&H Supply for a Rigid CS6X Push Camera. Purchase price is \$8,953.00. This includes a free locator, lifetime warranty and lifetime free software and upgrades. Commissioner Norman Davis made the motion to approve the bid; seconded by Mayor Pro Tem Jon Tindall and approved with a 5-0 vote.

Purchasing Director Linda Jones presented Bid Extension FY18 for Police Uniforms, Leather Goods and Fire Uniforms. On June 7, 2016 the Commission approved the Annual Uniform Bids to Patrick's Uniforms of Jacksonville Florida for FY17 Police Uniforms, FY17 Leather Goods and FY17 Fire Uniforms. Patrick's Uniforms has agreed to keep our pricing firm for another year and we are receiving good service from this company. Staff's recommendation is to extend bid for another year. Commissioner Diane Hopkins made the motion to extend the bids for police uniforms, leather goods and fire uniforms to Patrick's for FY18. Commissioner Larry Ethridge seconded the motion; all voted in approve and the bid was approved.

Ms. Linda Jones, Purchasing Director, presented Bid FY17-12 Water Plant Roof Replacement Phase 2 Labor. The Waycross Water Plant at 512 Alice Street is in need of roof repairs and replacements. Phase 1 shingle portion has recently been repaired. Phase 2 requires a general contractor due to structural replacement. Purchasing received 2 bids and recommends awarding the bid to Tillman Roofing of Jacksonville, Florida for \$58,980.00 which includes all structural replacement, asbestos abatement, roof repairs and lighting protection system. The Bid was approved by motion from Commissioner Diane Hopkins; seconded by Commissioner Marian Solomon-Gaines; and approved with a 5-0 vote.

Ms. Linda Jones, Purchasing Director, presented Bid FY17-12 Water Plant Roof Materials Phase 2 Garland Company – US Communities Contract. Labor. The Engineering Department has FY17 approved SPLOST and W&S Capital Improvement Funds to repair the Waycross Water Plant Roof Phase 2. Staff recommends purchasing roofing materials for this project off the US Communities Contract #09-5408. Wood replacement is part of the contractors bid. Along with the purchase of these materials we also receive project management services, inspections, bidding documents and drawings at no additional cost. Total material cost not to exceed \$16,678.00. Commissioner Diane Hopkins made the motion to approve the contract with

Garland Company for materials for this project. The motion was seconded by Mayor Pro Tem Jon Tindall. The motion was approved with a unanimous vote.

Ms. Linda Jones, Purchasing Director, presented Bid FY17-13 Waste Water Treatment Plant Roof Replacement Labor. The Waste Water Treatment Plant roofs are in need of replacement. There are 3 buildings, pump room, administrative building, and break room / storage area. Purchasing received 3 bids and recommends awarding the bid to J Register Company, Inc. of Jacksonville, Florida for \$95,980.00 which includes asbestos abatement, roof replacement and certified lighting protection system. The Bid was approved by motion from Commissioner Marian Solomon-Gaines; seconded by Mayor Pro Tem Jon Tindall; and approved with a 5-0 vote.

Ms. Linda Jones, Purchasing Director, presented Bid FY17-13 Waste Water Treatment Plant Roof Replacement Materials, Garland Company – US Communities Contract. The Engineering Department has FY17 approved SPLOST and W&S Capital Improvement Funds to repair the WWTP Roofs. Staff recommends purchasing roofing materials for this project off the US Communities Contract #09-5408. . Along with the purchase of these materials we also receive project management services, inspections, bidding documents and drawings at no additional cost. Total material cost not to exceed \$42,329.00. Commissioner Norman Davis made the motion to approve the contract with Garland Company for materials for this project. The motion was seconded by Mayor Pro Tem Jon Tindall. The motion was approved with a unanimous vote.

A Resolution to Award the Bid Contract to Tillman Roofing for Roof Repair and Replacement at the Waycross Water Plant was presented:

#### **RESOLUTION NO. R17-26**

#### **A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO AWARD BID CONTRACT TO TILLMAN ROOFING FOR ROOF REPAIR AND REPLACEMENT AT THE WAYCROSS WATER PLANT; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Waycross Water Plant, located at 512 Alice Street, has experienced multiple roof leaks in recent years and is in dire need of repair and replacement; and

**WHEREAS**, the City of Waycross Engineering Department has approved the use of SPLOST / Water & Sewer Capital Improvement funds for the roof repair and replacement at Waycross Water Plant; and

**WHEREAS**, the City of Waycross Purchasing Department offered the project through competitive bidding, and received and opened two (2) bids tendered for the project; and

**WHEREAS**, said bid is for labor only and the City of Waycross will purchase materials for said roofing project from Garland Company; and

**WHEREAS**, Tillman Roofing of Jacksonville, Florida, submitted a bid which included all structural replacement, asbestos abatement, roof repairs and lighting protection system for fifty-eight thousand, nine hundred dollars (\$58,900.00), and meeting all specifications and requirements; and

**WHEREAS**, the lowest bid did not have the required general contractors' license and did not include lighting protection system; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the Bid Contract for roof repair and replacement at Waycross Water Plant be awarded to Tillman Roofing of Jacksonville, Florida, and said contract not to exceed fifty-eight thousand, nine hundred eighty dollars (\$58,980.00), and to be paid from SPLOST / Water & Sewer Capital Improvement funds.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be authorized and directed to execute the Bid Contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 16th day of May, 2017.

**CITY OF WAYCROSS**

**JOHN KNOX, MAYOR**

**ATTEST:**  
**JULIE DINKINS, CLERK**

Commissioner Diane Hopkins made the motion to approve the Resolution to Award the Bid Contract to Tillman Roofing for Roof Repair and Replacement at the Waycross Water Plant as presented. Mayor Pro Tem Jon Tindall seconded the motion; the vote was unanimous in favor and the motion was approved.

A Resolution to Award the Bid Contract for Materials to Garland Company, a US Communities Company, for the Roof Repair and Replacement at the Waycross Water Plant was presented:

**RESOLUTION NO. R17-27**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO APPROVE PURCHASE OF ROOFING MATERIALS FROM GARLAND  
COMPANY FOR THE WATER PLANT ROOFING  
PROJECT; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Water Plant has experienced multiple roof leaks in recent years and is in dire need of repair and replacement; and

**WHEREAS**, the City of Waycross Engineering Department has approved the use of SPLOST / Water & Sewer Capital Improvement Funds for said roof repair and replacement project; and

**WHEREAS**, it is the staff's recommendation to purchase materials for said project from the US Communities and GSA Contract # 09-5408 and only offer the project by bid for labor only; and

**WHEREAS**, along with the purchase of material from Garland Company, the City will receive project management services, inspections, bidding document and drawing preparation work at no additional charge to the City of Waycross; and

**WHEREAS**, the total material cost is not to exceed \$16,678.00; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City of Waycross purchase material for the Water Plant roof repair and replacement project from Garland Company from the US Communities and GSA Contract # 09-5408 and at a price not to exceed \$16,678.00 and with any unused materials to be returned to Garland Company for a refund, and to be paid for from SPLOST and Water & Sewer Capital Improvement funds.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be authorized and directed to execute said contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 16th day of May, 2017.

**CITY OF WAYCROSS**

**JOHN KNOX, MAYOR**

**ATTEST:  
JULIE DINKINS, CLERK**

Commissioner Diane Hopkins made the motion to approve the Resolution to Award the Bid Contract for Materials to Garland Company, a US Communities Company, for the Roof Repair and Replacement at the Waycross Water Plant as presented. Commissioner Marian Solomon-Gaines seconded the motion; all voted positively and the motion carried.

A Resolution of the City of Waycross, Georgia to Award a Bid Contract to J. Register Company for Roof Repair and Replacement at the Waycross Waste Water Treatment Plant was presented:

**RESOLUTION NO. R17-28**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO AWARD BID CONTRACT TO J. REGISTER COMPANY FOR ROOF REPAIR  
AND REPLACEMENT AT THE WAYCROSS WASTE WATER TREATMENT PLANT;  
AND FOR OTHER PURPOSES.**

**WHEREAS**, the Waycross Waste Water Treatment Plant roofs, being the pump room, administrative building and break room/storage area, have experienced multiple roof leaks in recent years and are in dire need of repair and replacement; and

**WHEREAS**, the City of Waycross Engineering Department has approved the use of SPLOST / Water & Sewer Capital Improvement funds for the roof repair and replacement at Waycross Waste Water Treatment Plant; and

**WHEREAS**, the City of Waycross Purchasing Department offered the project through competitive bidding, and received and opened three (3) bids tendered for the project; and

**WHEREAS**, said bid is for labor only and the City of Waycross will purchase materials for said roofing project from Garland Company; and

**WHEREAS**, J. Register Company of Jacksonville, Florida, submitted the lowest and best bid for the project of ninety-five thousand, eight hundred dollars (\$95,800.00), and meeting all specifications and requirements; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the Bid Contract for roof repair and replacement at Waycross Waste Water Treatment Plant be awarded to J. Register Company of Jacksonville, Florida, and said contract not to exceed ninety-five thousand, eight hundred dollars (\$95,800.00) and to be paid from SPLOST / Water & Sewer Capital Improvement funds.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be authorized and directed to execute the Bid Contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 16th day of May, 2017.

**CITY OF WAYCROSS**

**JOHN KNOX, MAYOR**

**ATTEST:**  
**JULIE DINKINS, CLERK**

The Resolution of the City of Waycross, Georgia to Award a Bid Contract to J. Register Company for Roof Repair and Replacement at the Waycross Waste Water Treatment Plant was approved by motion from Commissioner Marian Solomon-Gaines. The motion was seconded by Commissioner Diane Hopkins. All voted yes and the motion carried.

A Resolution to Award the Bid Contract for Materials to Garland Company, a US Communities Company, for the Roof Repair and Replacement at the Waycross Waste Water Plant was presented:

**RESOLUTION NO. R17-29**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO APPROVE PURCHASE OF ROOFING MATERIALS FROM GARLAND  
COMPANY FOR THE WASTE WATER TREATMENT PLANT ROOFING  
PROJECT; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Waste Water Treatment Plant has experienced multiple roof leaks in three (3) buildings in recent years and is in dire need of repair; and

**WHEREAS**, the City of Waycross Engineering Department has approved the use of SPLOST / Water & Sewer Capital Improvement Funds for said roof repair project; and

**WHEREAS**, it is the staff's recommendation to purchase materials for said project from the US Communities and GSA Contract # 09-5408 and only offer the project by bid for labor only; and

**WHEREAS**, along with the purchase of material from Garland Company, the City will receive project management services, inspections, bidding document and drawing preparation work at no additional charge to the City of Waycross; and

**WHEREAS**, the total material cost is not to exceed \$42,329.00; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City of Waycross purchase material for the Waste Water Treatment Plant roof repair project from Garland Company from the US Communities and GSA Contract # 09-5408 and at a price not to exceed \$42,329.00 and with any unused materials to be returned to Garland Company for a refund, and to be paid for from SPLOST and Water & Sewer Capital Improvement funds.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be authorized and directed to execute said contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 16th day of May, 2017.

**CITY OF WAYCROSS**

**JOHN KNOX, MAYOR**

**ATTEST:**  
**JULIE DINKINS, CLERK**

Commissioner Diane Hopkins made the motion to approve the Resolution to Award the Bid Contract for Materials to Garland Company, a US Communities Company, for the Roof Repair and Replacement at the Waycross Waste Water Plant as presented. Commissioner Marian Solomon-Gaines seconded the motion; the vote was unanimous in favor.

Following last call, Commissioner Norman Davis made the motion to adjourn the meeting; seconded by Commissioner Larry Ethridge; a unanimous vote; and Mayor Knox adjourned the meeting.

**CITY OF WAYCROSS**

BY:   
JOHN KNOX, Mayor

**ATTEST:**

  
JULIE C. DINKINS, City Clerk