

MINUTES
WAYCROSS CITY COMMISSION MEETING
TUESDAY, APRIL 19, 2016
7:00 PM

The Regular Session of the Commission of the City of Waycross was held on Tuesday, April 19, 2016 in the Commission Chambers of City Hall. Mayor John R. Knox called the meeting to order at 7:00 pm. Those in attendance were: Mayor John R. Knox, Mayor Pro Tem Marian Solomon-Gaines, Commissioners Diane Hopkins, Larry T. Ethridge, Norman Davis and Jon Tindall.

City Attorney Richard Currie introduced Reverend Doug Walker, Pastor, Trinity United Methodist Church who offered the opening invocation. The Invocation was followed by the Pledge of Allegiance to the Flag which was led by Mayor Knox with the help of the Georgia Cities Week Coloring Contest Winners.

Human Resources Director Trinija Molina-Martin introduced the winners of the Georgia Cities Week Coloring Contest. The children receiving Honorable Mentions were honored and then the winners received a certificate and a backpack from the City of Waycross.

Mayor John Knox presented the Government Finance Officers Association Distinguished Budget Presentation for the 10th consecutive year to Dana Chancey, Finance Director.

Human Resources Director Trinija Molina-Martin presented Officer Donna Waters of the Waycross Police Department who was honored as the April Employee of the Month for the City of Waycross.

City Attorney Rick Currie announced a Public Hearing scheduled for May 17, 2016 at 6:45 p.m. for a street name change from J Street to Pearlie Lott Bowden Drive.

Mayor John Knox announced the appointment of Bishop Michael Angelo James to the Waycross-Ware County Planning Commission, Post 8 to fill an unexpired three-year term beginning June 1, 2015 and ending June 30, 2018.

City Manager Raphel Maddox presented the City Manager's Report. Mr. Maddox congratulated Dana Chancey on her 10th consecutive GFOA Budget Award. Mr. Maddox applauded the appointment of Officer Donna Waters as Employee of the Month. Department heads were invited to speak to the Commissioners and public concerning events scheduled for Georgia Cities Week.

Chief David Eddins informed the Commission of plans for Centenarian Day on Wednesday from 3 – 5 at the City Auditorium to honor citizens who have reached 100 years old. This event is open to any citizens who is 75 years old or older.

Human Resources Director Trinija Molina-Martin reminded the Commissioners of the Veterans Workshop planned for Friday, April 22 at the City Auditorium and invited all veterans to attend.

Community Improvement Director Sloan Fountain announced the first ever Movie in the Park scheduled for Friday night.

Mayor John Knox commended the employees for Know Your City Day at the City Auditorium. He stated that many vendors were present and it was a great event. Public Works displayed some of their equipment at Mary Street Park on Tuesday and DWDA had Lunch in the Park to celebrate Georgia Cities Week. Mayor Knox encouraged all veterans to come out on Friday for the Veterans Workshop.

There were no remarks on official action.

Mayor Knox presented the Consent Calendar as read by City Clerk, Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Planning and Information Session, Monday, April 4, 2016; City Commission Meeting, Tuesday, April 5, 2016 and Called Meeting, Monday, April 11, 2016.

One Consent Resolution Transferring Section L, Lot 100, Grave Spaces 1, 2, 5, and 6, Oakland Cemetery to Linda K. Thornton and Linda Renee Thornton.

There were no Ordinances or Privilege License Renewals.

The Consent Calendar was approved by motion from Commissioner Diane Hopkins; seconded by Commissioner Marian Solomon-Gaines; all voted in favor and the motion carried.

Purchasing Director Linda Jones presented Bid FY16-15 Laptops for PD. Four bids were received for the purchase of 23 Dell 15 3000 series laptop computers. Staff recommends awarding the bid to CDWG of Chicago, IL in the amount of \$13,239.26. This is National IPA (Intergovernmental Purchasing Alliance) Technology Solutions Contract # 130733 pricing. Commissioner Marian Solomon-Gaines made the motion to award the bid to CDWG of Chicago, IL in the amount of \$13,239.26. Commissioner Diane Hopkins seconded the motion; all voted yes and the motion was approved.

A Bid Extension for FY13-08; Mosquito Spray from Adapco in the amount of \$16.69 per Gallon was requested by Purchasing Director Linda Jones. Purchasing is requesting that this bid be extended for another year. This will be the 3rd and final extension. Adapco has agreed to keep this pricing firm for another year until June 30, 2017.

Commissioner Norman Davis made the motion to approve the extension of Bid FY13-08; Mosquito Spray from Adapco in the amount of \$16.69 per Gallon. The motion was seconded by Commissioner Diane Hopkins; the vote was 5-0 in favor of approval.

WAYX 16-06 was presented containing a list of items that are no longer needed in any city department or have been court awarded to the Waycross Police Department. Purchasing is requesting that these items be declared surplus property so that they may be sold on GovDeals.com.

Commissioner Diane Hopkins made the motion to declare these items surplus and allow the Purchasing Department to sell them on GovDeals.com. The motion was seconded by Commissioner Larry Ethridge. All voted positively and the motion was approved.

An Ordinance to Regulate the Parking of Boats and Similar Watercraft was presented for review.

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF WAYCROSS, GEORGIA; TO AMEND CHAPTER 38 – TRAFFIC AND VEHICLES, ARTICLE III – STOPPING, STANDING AND PARKING, SECTION 38-68, SUBSECTIONS A-D, PERTAINING TO PARKING OF TRUCKS, TRACTOR TRAILERS, AND SIMILAR VEHICLES IN RESIDENTIAL DISTRICTS; TO LIKEWISE REGULATE THE PARKING OF BOATS AND SIMILAR WATERCRAFT; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Commissioner Jon Tindall made the motion to table the approval of the Ordinance to Regulate the parking of Boats and Similar Watercraft for further discussion. Commissioner Norman Davis seconded the motion; all voted year and the motion was tabled.

A Resolution of the City of Waycross Authorizing the Signing of a Contract with CSRA Probation Services was presented.

RESOLUTION NO. 16-30

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO AUTHORIZE A CONTRACT WITH CSRA PROBATION SERVICES, INC. TO
PROVIDE PROBATION SERVICES TO THE MUNICIPAL COURT OF THE CITY OF
WAYCROSS; AND FOR OTHER PURPOSES.**

WHEREAS, CSRA Probation Services, Inc., hereinafter referred to as “CSRA”, is the successor entity to the previous probation services provider for the Municipal Court of the City of Waycross, being Providence Community Corrections; and

WHEREAS, Municipal Court Judge Douglas L. Gibson has negotiated the terms of the contract with CSRA as contemplated by O.C.G.A. § 42-8-101 (b) which specifically authorizes the judge of the municipal court to negotiate a contract with a private corporation to provide probation supervision services; and

WHEREAS, pursuant to O.C.G.A. § 42-8-101 (b), the judge of the municipal court then submits the final contract for approval by the governing authority of the municipality; and

WHEREAS, Section 2.1 of the Charter of the City of Waycross gives the City of Waycross the power and authority to “enter into contracts and agreements with other governmental entities and with private persons, firms and corporations”; and

WHEREAS, O.C.G.A. § 42-8-101 (b) (1) requires that the “final contract negotiated by the judge with the private probation entity shall be attached to the approval by the governing authority of the municipality ... as an exhibit thereto”; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City Commission approves the Contract for Probation Supervision Services, in the form attached hereto as an Exhibit and incorporated herein as if fully set forth,

BE IT FURTHER RESOLVED that the Mayor and City Clerk be, and are hereby authorized, empowered and directed to execute said Contract for Probation Supervision Services on behalf of the City of Waycross, and to ratify and confirm the execution of said Contract, and to do all the acts and things necessary in order to ratify, confirm and carry out the purposes and intent of this Resolution.

SO RESOLVED, this 19th day of April, 2016.

CITY OF WAYCROSS

JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Norman Davis made the motion to approve the Resolution of the City of Waycross Authorizing the Signing of a Contract with CSRA Probation Services as presented. The motion was seconded by Commissioner Jon Tindall. The motion was approved with a 5-0 vote.

A Resolution of the City of Waycross Designating a Properly Qualified Person to Discharge the Duties of the City Manager when he is temporarily absent or disabled was presented.

RESOLUTION NO. 16-32

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO DESIGNATE A PROPERLY QUALIFIED PERSON TO DISCHARGE DUTIES OF
CITY MANAGER WHEN HE IS TEMPORARILY ABSENT OR DISABLED; AND FOR
OTHER PURPOSES.**

WHEREAS, there are times when City Manager Raphel Maddox may be temporarily absent or absent on a particular matter due to a conflict of interest; and

WHEREAS, Section 25 of the City Charter provides in part that “[d]uring the temporary absence or disability of the city manager, the commission may designate some properly qualified person to discharge his duties”; and

WHEREAS, the department heads of each department of the City of Waycross are properly qualified persons to discharge the duties of the city manager on a temporary basis; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross finds that the department heads of each department of the City of Waycross are “properly qualified person[s] to discharge the duties of the city manager” and the department heads are hereby designated to discharge the duties of city manager, on a temporary basis, when so requested by City Manager Raphel Maddox.

SO RESOLVED, this 19th day of April, 2016, *nunc pro tunc* to January 1, 2016.

CITY OF WAYCROSS

JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Diane Hopkins made the motion to approve the Resolution of the City of Waycross Designating a Properly Qualified Person to Discharge the Duties of the City Manager when he is temporarily absent or disabled as presented. The motion was seconded by Commissioner Marian Solomon-Gaines; all voted yes and the motion was approved.

A Resolution of the Waycross City Commission Declaring a Moratorium on any Applications or Loans under the City's Revolving Loan Fund was presented.

RESOLUTION NO. 16-31

**A RESOLUTION OF THE WAYCROSS CITY COMMISSION
DECLARING A MORATORIUM ON ANY APPLICATIONS OR LOANS UNDER
THE CITY'S REVOLVING LOAN FUND; AND FOR OTHER PURPOSES.**

WHEREAS, the City of Waycross maintains a Local Revolving Loan Fund through the State of Georgia Department of Community Affairs Community Development Block Grant Employment Incentive Program; and

WHEREAS, Revolving Loan Funds are designed to fund businesses as an alternative to traditional bank loans when said loans are more difficult to obtain due to stricter underwriting standards, and help businesses to generate jobs and support the local community by employing local workers; and

WHEREAS, Dana Chancey was recently appointed to the position of City Finance Director and needs sufficient time to fully and properly review any and all outstanding Local Revolving Fund accounts that the City of Waycross presently has; and

WHEREAS, the matter having been duly considered;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City of Waycross imposes a moratorium on accepting and considering any applications for a loan, or the consideration and/or approval of any loans, under the City's Local Revolving Loan Fund for a period of six (6) months from the date this Resolution.

SO RESOLVED, this 19th day of April, 2016.

CITY OF WAYCROSS

JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

The Resolution of the Waycross City Commission Declaring a Moratorium on any Applications or Loans under the City's Revolving Loan Fund was approved by motion of Commissioner Diane Hopkins; seconded by Commissioner Marian Solomon-Gaines; and approved with a 5-0 vote.

A Resolution to Approve a Letter of Support for Landbridge Development to Georgia Initiative for Community Housing was presented for review.

RESOLUTION NO. 16-33

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO APPROVE A LETTER OF SUPPORT FOR LANDBRIDGE DEVELOPMENT
TO GEORGIA INITIATIVE FOR COMMUNITY HOUSING;
AND FOR OTHER PURPOSES.**

WHEREAS, the City of Waycross was designated by the Department of Community Affairs in 2005 as one of the first Georgia Initiative for Community Housing (hereinafter referred to as "GICH") communities in the State of Georgia; and

WHEREAS, the City of Waycross is eligible to provide one Georgia Initiative for Community Housing letter of support to a potential developer applying for federal and state tax credits; and

WHEREAS, Landbridge Development is in the process of proposing the development of an apartment complex on Walnut Avenue and Vine Street to provide our citizens with a safe, affordable, quality rental stock in a neighborhood atmosphere; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City Commission hereby authorizes the creation and submission of a letter of support for Landbridge Development to Georgia Initiative for Community Housing.

BE IT FURTHER RESOLVED that the Mayor, City Clerk and Director of Community Improvement are hereby authorized and directed to create and execute a letter on behalf of the City of Waycross, hereby ratifying and confirming all the acts and things done by said City Officials, in order to give effect to the purposes and intent of this Resolution.

SO RESOLVED, this 19th day of April, 2016.

CITY OF WAYCROSS

JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Diane Hopkins made the Resolution to Approve a Letter of Support for Landbridge Development to Georgia Initiative for Community Housing as presented. The motion was seconded by Commissioner Jon Tindall and approved by unanimous vote.

Following last call, Commissioner Norman Davis made the motion to adjourn the meeting; seconded by Commissioner Marian Solomon-Gaines; unanimous vote; and Mayor Knox adjourned the meeting.

CITY OF WAYCROSS

BY: 

JOHN R. KNOX, Mayor

ATTEST:



JULIE C. DINKINS, City Clerk