

**MINUTES**  
**WAYCROSS CITY COMMISSION MEETING**  
**TUESDAY, APRIL 2, 2019**  
**5:00 PM**

The Commission of the City of Waycross held their Regular City Commission Meeting on Tuesday, April 2, 2019 in the Commission Chambers of City Hall. The meeting was called to order by the Honorable Mayor John Knox at 5:00 p.m. Members in attendance were: Mayor John Knox, Commissioners Marian Solomon-Gaines, Jon Tindall and John Threat. Commissioner Norman Davis and Mayor Pro Tem Diane Hopkins were absent.

Commissioner Marian Solomon-Gaines introduced Reverend Roshelle McCrae, Pastor of Greater Mt. Zion AME Church of Waycross, who offered the opening invocation. The Invocation was followed by the Pledge of Allegiance led by Mayor John Knox.

Human Resources Director, Trinija Martin introduced Ms. Linda Wilkins of the Finance Department as the April 2019 Employee of the Month.

City Manager, Tonya Miller asked Community Improvement Director, Marc Hawkins to update the Commission on Swampfest. Mr. Hawkins also informed the Commission of the Animal Services pick-up of 25 animals at one residence.

There were no public remarks on official action.

Mayor Knox presented the Consent Calendar as read by City Clerk Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Planning & Information Session and Executive Session, Monday, March 18 2019; and Waycross City Commission Meeting, Tuesday, March 19, 2019

No Privilege License Renewals, no consent resolutions and no ordinance second readings were presented.

Purchasing Manager, Linda Jones presented Bid Extension FY19 Gas Card Services for FY20. On March 20, 2018 the City Commission awarded a bid to Lewis & Raulerson Fuel Gas Card System for our Annual Gas Diesel Card Services, which includes an additional 4 year renewal if all parties are in agreement. Purchasing is requesting that the Commission approve to extend our gas card services with Lewis & Raulerson for FY20. Prices will remain firm with no increases. Commissioner Marian Solomon-Gaines made the motion to approve the Bid Extension FY19 Gas Card Services for FY20 to Lewis and Raulerson. The motion was seconded by Commissioner Jon Tindall; all voted yes and the motion carried with a 3-0 vote.

Purchasing Manager, Linda Jones presented WAYX 19-06 Surplus Property and requested that the items presented be declared surplus so that they may be sold on GovDeals.com. Commissioner Marian Solomon-Gaines made the motion to declare items

surplus so they may be sold on GovDeals.com. Commissioner Jon Tindall seconded the motion, and all voted positively and the motion carried.

A Resolution of the City of Waycross, Georgia was presented to Award the Bid Contract for FY20 Gas Card Service to Lewis and Raulerson.

**RESOLUTION NO. R19-15**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO AWARD BID CONTRACT TO LEWIS AND RAULERSON FOR FY20 GAS CARD  
SERVICE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Waycross anticipates using approximately 100,000 gallons of unleaded fuel and approximately 40,000 gallons of low sulfur # 2 diesel during Fiscal Year 2020, being from July 1, 2019, until June 30, 2020; and

**WHEREAS**, in March 2018, the City of Waycross Purchasing Department offered the project through competitive bidding and received and opened bids tendered for the gas card service; and

**WHEREAS**, Lewis and Raulerson, of Waycross, Georgia, submitted the best value bid for the City, with a 5 cent (\$0.05) markup on gasoline, and a 7 cent (\$0.07) markup on low sulfur #2 diesel; now utilizes FueLoc (the proprietary fleet fueling card program); and has multiple FueLoc locations in the City and across the State of Georgia; and

**WHEREAS**, the City Commission awarded the bid to Lewis and Raulerson on March 20, 2018, said award including an additional four (4) one year renewals if all parties are in agreement, which the parties are; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the Bid Contract for FY20 Annual Gas Card Service, awarded to Lewis and Raulerson on March 20, 2018, be extended and renewed for an additional one year with all terms detailed in the original agreement continuing.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be authorized and directed to execute the bid contract on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED**, this 2nd day of April, 2019.

**CITY OF WAYCROSS**  
**BY: JOHN KNOX, Mayor**

**ATTEST:**  
**JULIE DINKINS, City Clerk**

Commissioner Marian Solomon-Gaines made the motion to Award the Bid Contract for FY20 Gas Card Service to Lewis and Raulerson. Commissioner Jon Tindall seconded the motion, all voted in favor and the motion carried with a 3-0 vote.

A Resolution of the City of Waycross approving the Annual Work Detail Agreement between the Georgia Department of Corrections and City of Waycross was presented to the Commission for approval.

**RESOLUTION NO. R19-16**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,  
TO APPROVE ANNUAL WORK DETAIL AGREEMENT  
BETWEEN THE GEORGIA DEPARTMENT OF  
CORRECTIONS AND THE CITY OF WAYCROSS; AND  
FOR OTHER PURPOSES**

**WHEREAS**, a proposed Work Detail Agreement between the Georgia Department of Corrections and the City of Waycross to be effective from July 1, 2019, to June 30, 2020, has been presented to the Commission of the City of Waycross, Georgia; and

**WHEREAS**, the purpose of said Work Detail Agreement is for the Department of Corrections to provide two (2) Offender Work Details on public works projects in accordance with O.C.G.A § 42-5-60 (e); and

**WHEREAS**, pursuant to said agreement, the Department of Corrections will provide one full time Correctional Officer and a maximum of ten (10) inmates for each Work Detail; and

**WHEREAS**, the cost to the City shall be \$79,000.00 for said year, commensurate with labor supplied and calculated at \$39,500.00 per detail, and salary and benefits for one Correctional Officer, exclusive of overtime provided by the Correctional Officer in performing the work per each work detail; and

**WHEREAS**, either Party may terminate said Agreement for convenience upon seven (7) days written notice to the other Party; and

**WHEREAS**, a copy of said Work Detail Agreement, being five (5) pages, is attached hereto and incorporated and made a part hereof by reference as if fully set forth herein.

**NOW THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross, Georgia, that the Work Detail Agreement between the Georgia Department of Corrections and the City of Waycross, Georgia, in the form attached hereto and incorporated and made a part hereof by reference as if fully set forth, is hereby approved.

**BE IT FURTHER RESOLVED** by the Commission of the City of Waycross, Georgia, that the Mayor and City Clerk are hereby authorized, directed and empowered to execute said Agreement on behalf of the City of Waycross.

**SO RESOLVED**, this 2nd day of April, 2019.

**CITY OF WAYCROSS**  
**BY: JOHN KNOX, Mayor**

**ATTEST:**  
**JULIE DINKINS, City Clerk**

A Resolution of the City of Waycross approving the Annual Work Detail Agreement between the Georgia Department of Corrections and City of Waycross was presented to the Commission for approval. Commissioner Marian Solomon-Gaines made the motion to approve the resolutions; seconded by Commissioner Jon Tindall; all voted yes and the motion was approved.

A Resolution Awarding the Contract for the Tebeau Street, Haines Avenue, and Knight Avenue Road Design Projects to Coastal Engineering Consultants, Inc. was presented for approval.

**RESOLUTION NO. R19-17**

**A RESOLUTION OF THE CITY OF RWAYCROSS, GEORGIA,  
TO AWARD CONTRACT TO COASTAL ENGINEERING CONSULTANTS, INC. FOR  
TEBEAU STREET, HAINES AVENUE AND KNIGHT AVENUE ROAD DESIGN  
PROJECTS ; AND FOR OTHER PURPOSES.**

**WHEREAS**, Waycross and Ware County voters approved a one percent Transportation Special Local Option Sales Tax (hereinafter “TSPLOST”) in November 2017; and

**WHEREAS**, TSPLOST collections began in April 2018 and there are now sufficient funds to begin paving improvements on multiple streets within the City; and

**WHEREAS**, the City of Waycross, after careful consideration of the statements of qualifications from nine (9) engineering firms, has selected Coastal Engineering Consultants, Inc., as the engineering firm to perform the planning, design, engineering, and construction oversight of the Tebeau Street, Haines Avenue and Knight Avenue projects; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City of Waycross hereby accepts and approves the Scope of Services and Fee Proposal 2019 TSPLOST Multi-Infrastructure Improvements contract in the form attached hereto as an Exhibit, being 8 pages, and incorporated herein as if fully set forth.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be, and the same are, hereby authorized, directed and empowered to execute the contract in the form attached hereto as an Exhibit in the name of and on behalf of the City of Waycross, hereby ratifying and confirming all the acts and things done and to be done to give effect to this Resolution.

**SO RESOLVED AND ADOPTED**, this 2nd day of April, 2019.

**CITY OF WAYCROSS**  
**BY: JOHN KNOX, Mayor**

**ATTEST:**  
**JULIE DINKINS, City Clerk**

A Resolution Awarding the Contract for the Tebeau Street, Haines Avenue and Knight Avenue Road Design Projects to Coastal Engineering Consultants, Inc. was presented for approval. Commissioner Jon Tindall made the motion to approve the Resolution. The motion was seconded by Commissioner Marian Solomon-Gaines and the motion carried with a 3-0 vote.

A Resolution of the City of Waycross to Award Bid Contract to Underground Excavating, Inc. for street, Drainage, Sewer and Water Improvements on Dewey Street Project was presented for approval.

**RESOLUTION NO. R19-18**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO AWARD BID CONTRACT TO UNDERGROUND EXCAVATING, INC. FOR STREET, DRAINAGE, SEWER AND WATER IMPROVEMENTS ON DEWEY STREET PROJECT; AND FOR OTHER PURPOSES.**

**WHEREAS**, Dewey Street, used by local residents to access Williams Heights Elementary School and Memorial Stadium, is in dire need of street, drainage, sewer and water replacement and improvements; and

**WHEREAS**, a project to rehabilitate Dewey Street drainage, sanitary sewer, water and paving was designed by the City of Waycross Engineering Department and subsequently advertised for bids; and

**WHEREAS**, the City of Waycross received and opened four (4) bids tendered for the project; and

**WHEREAS**, Underground Excavating, Inc. of Patterson, Georgia, submitted the lowest and best bid for the project of \$1,144,165.00; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the Bid Contract for Dewey Street project for street, drainage, sewer and water improvement is awarded to Underground Excavating, Inc., to be paid from Local Maintenance & Improvement Grant (LMIG) and SPLOST funds.

**BE IT FURTHER RESOLVED** that the Mayor, City Clerk and City Attorney be, and are, authorized and directed to execute the Bid Contracts on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

**SO RESOLVED AND ADOPTED**, this 2nd day of April, 2019.

**CITY OF WAYCROSS**  
**BY: JOHN KNOX, Mayor**

**ATTEST:**  
**JULIE DINKINS, City Clerk**

Commissioner Jon Tindall made the Resolution of the City of Waycross to Award Bid Contract to Underground Excavating, Inc. for Street, Drainage, Sewer and Water Improvements on Dewey Street Project as presented for approval. The motion was seconded by Commissioner Marian Solomon-Gaines. All voted yes and the motion was approved.

Mr. Edward Cady, Director, Downtown Waycross Development Authority, thanked the City of Waycross for the great job the employees do keeping the City clean. Mr. Cady thanked the City for supporting the DWDA with their projects. Mr. Cady stated that he has submitted a list of items which DWDA would like to be reimbursed for from the 2008 and 2014 SPLOST. Project Reimbursement. The City Manager, Tonya Miller will review list and projects and make a recommendation to the Commission.

Mayor John Knox addressed the issue of Satilla Regional Water and Sewer Authority's proposal for the City of Waycross and SRWSA to combine services. Mr. Knox stated that the City of Waycross will take request under advisement and respond when appropriate.

Following last call, Commissioner Marian Solomon-Gaines made the motion to go into Executive Session to discuss litigation; seconded by Jon Tindall, with all voting yes. Commissioner Marian Solomon-Gaines made the motion to return to open meeting; seconded by Commissioner John Threat; all voted positively and Mayor Knox adjourned the meeting.

**CITY OF WAYCROSS**

**ATTEST:**

**BY:**

  
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**JOHN KNOX, Mayor**

  
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**JULIE C. DINKINS, City Clerk**

**RESOLUTION NO. R19-19**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO  
AMEND THE FISCAL YEAR 2019 BUDGET BY APPROVING THE  
TRANSFER OF APPROPRIATIONS AMONG DEPARTMENTS;  
AND FOR OTHER PURPOSES.**

**WHEREAS**, the City Commission of the City of Waycross adopted a balanced Budget of \$15,071,600.00 (General Fund) for Fiscal Year 2019 on June 5, 2018; and

**WHEREAS**, O.C.G.A. Section 36-81-3 (d) allows a local governing authority to amend its budget so as to adapt to changing governmental needs during a budget period; and

**WHEREAS**, the City Commission deems it necessary, in order to pay for unforeseen repairs to 2007 John Deere Excavator in the public works department, to amend the Fiscal Year 2019 Budget by transferring the following amount from the following account, to wit:

**\$9,667.00 from the Elections Professional Services Account  
(Account no. 100-52-1-530-73-1200)**

and transferring and adding the following amount to the following account, to wit:

**\$9,667.00 to Public Works – Highways and Streets  
(Account no. 100-55-4-200-52-1300)**

**NOW, THEREFORE, BE IT RESOLVED** that the above mentioned adjustments to the Fiscal Year 2019 Budget be made and a copy of the amended Budget be attached hereto and made a part hereof for the Fiscal Year beginning July 1, 2018, and ending June 30, 2019.

**SO RESOLVED** this 16<sup>th</sup> day of April, 2019.

**CITY OF WAYCROSS GEORGIA**

**BY:**

  
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**JOHN KNOX, MAYOR**

**ATTEST:**

  
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**JULIE DINKINS, City Clerk**

**RESOLUTION NO. R19-20**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO PAY ONE-HALF OF COSTS FOR BAPTIST VILLAGE CHECK VALVE REMOVAL AND SANITARY SEWER REPAIR PROJECT; AND FOR OTHER PURPOSES.**

**WHEREAS**, there are sewer issues at Baptist Village Retirement Communities (hereinafter "Baptist Village") which necessitated Baptist Village having to pump out sewage and wastewater because of sewer flow issues and then transport the wastewater and sewage to the City's Waste Water Treatment Plant; and

**WHEREAS**, Baptist Village was prepared to remove one check valve in the sewer line (where the sewer line owned by Baptist Village joins the City's sewer system and located on the southern margin of Albany Avenue at intersection with Red Keen Road) and, if that did not remedy the problem, the City would be required to remove the next check valve in the City's sewer line (being on the northern margin of Albany Avenue at intersection with Red Keen Road) which would then be the City's entire financial responsibility; and

**WHEREAS**, Baptist Village has taken the initiative to rectify this problem and simply asks the City of Waycross to contribute one-half of the costs of repairs to cover cost of removal of check valve in the City's sewer system; and

**WHEREAS**, this work needs to be completed on an emergency basis due to the potential disruption of sewer service to Baptist Village; and

**WHEREAS**, in accordance with the Code of Ordinances of the City of Waycross, section 2-320 (b), all actions taken by the city manager or her designee were pursuant to Code section 2-320 and were otherwise reasonable under the circumstances; and

**WHEREAS**, said matter being considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City of Waycross approves the emergency procedures used by the city manager and/or her designee and that the City of Waycross pay one-half of the costs incurred in said project, presently estimated to cost a total of \$16,200.00; thus, the City of Waycross agrees to pay \$8,100.00 to Baptist Village for the removal of the check valve located on the City sewer line running from Albany Avenue toward Cherokee Street and further, said check valve removal and repair project shall not grant any additional connections to the City sewer line.

**BE IT FURTHER RESOLVED** that the Mayor, City Manager, City Clerk and City Finance Director be, and are, authorized and directed to do all the acts and things necessary in order to carry out the purposes of this Resolution, hereby ratifying and confirming all actions taken and to be taken .

**SO RESOLVED**, this 16<sup>th</sup> day of April, 2019.

**CITY OF WAYCROSS**

**BY:**

  
**JOHN KNOX, MAYOR**

**ATTEST:**

  
**JULIE DINKINS, CITY CLERK**