

## **MINUTES**

### **WAYCROSS CITY COMMISSION MEETING**

**TUESDAY, MARCH 1, 2011**

**7:00 P.M.**

The regular meeting of the Commission of the City of Waycross was held in the Commission Chambers of City Hall on Tuesday, March 1, 2011. The meeting was called to order by Mayor Clarence Billups at 7:00 p.m. with Commissioners Marian Solomon-Gaines, Diane Hopkins, William Simmons, Norman Davis and Daniel Yarbrough present for the meeting.

Minister Larry Rood of New Greater St. Paul Church offered the invocation which was followed by the Pledge of Allegiance. City Manager Deron W. King presented Minister Rood with a Certificate of Appreciation.

Two public hearing were scheduled by Mayor Billups.

1. Text Amendment to 706.2 to add 706.2(m) Printing Establishments as a Permitted Use.  
March 22, 2011 6:15 p.m.
2. Multi-Use Trail and Trailhead Concept.  
March 22, 2011 6:30 p.m.

Ms. Angela Lee of Choppa Stylez Hair Salon made a special presentation, donating \$1,500.00 to the J. Fly Jazz Festival.

Human Resource Director, Raphel Maddox presented the March 2011 Employee of the Month to Mr. Richard Love of the Engineering Department. Mr. Love was presented a plaque and a monetary gift. His supervisor, City Engineer, Frank Baugh, commented on the great job that Mr. Love was doing.

Deron W. King, City Manager, presented the City Manager's Report. The City Manager thanked Mr. Love for being a great employee and doing a great job. Mr. King reported that the Lee Avenue Water and Sewer Improvements are continuing. Portions of Lee Avenue and Hicks Street remain closed. Atlanta Gas Light has completed the boring on the Darling Avenue project. Paving will begin on these projects the middle of March and construction will continue on these projects through April. Citizens are urged to exercise caution when traveling in construction areas. Mr. King informed Mr. Davis that the negotiations on the Bailey Street project are continuing.

Mayor Clarence Billups presented the Mayor's Report. Mayor Billups informed the public that the Commissioners completed a wonderful retreat. The Retreat was held locally and much was accomplished. Mayor Billups thanked Pastor Carter and Pastor Anderson for the Unity Program at Brunel St. Church of God. Mayor Billups thanked Richard Love for a great job, saying that he is a wonderful employee. In answering Mr. Davis question about Bailey Street project, he noted that conversations are ongoing on this project.

There were no public remarks on official actions.

Mayor Billups presented the Consent Calendar as read by City Clerk, Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Executive Session on Real Estate and Personnel, Monday, February 14, 2011; Public Hearing on Road Closing – James Street, February 15, 2011; Public Hearing on Road Closing – Bailey Drive, February 15, 2011; and Waycross City Commission Meeting, Tuesday, February 15, 2011. No Ordinance second readings, Resolutions or Privilege License Renewals.

Commissioner Diane Hopkins made the motion to approve the Consent Calendar as presented. Commissioner Daniel Yarbrough seconded the motion; all Commissioners voted favorably and the motion carried with a 5-0 vote.

Mrs. Linda Jones, Director, Purchasing Department, presented Bid #FY11-08 Full Size Pickup Truck. The Waycross Fire Department has an approved FY11 line item budget to purchase a new model full size pickup truck. Purchasing received 4 bids. After review, the staff recommends awarding the bid to the lowest and best bidder meeting all specifications, Bobby Jones Ford, Augusta, Georgia for \$15,259.35 for a Ford 150 XL. Our local bidder exceeded our 5% local preference ordinance.

Commissioner Norman Davis made the motion award the bid to the lowest and best bidder meeting all specifications, Bobby Jones Ford, Augusta, Georgia for \$15,259.35 for a Ford 150 XL pickup truck; seconded by Commissioner Daniel Yarbrough. The motion carried with a 5-0 vote.

Mrs. Linda Jones, Director, Purchasing Department, presented Bid #FY11-11 Police Car Equipment. The Waycross Police Department has an approved FY11 line item budget to purchase equipment for five new police cars that were purchased in January 2011. Purchasing received 8 bids with two of those being partial bids. After review, the staff recommends awarding the bid to the lowest and best bidder meeting all specifications, Law Enforcement Supply, Marietta, Georgia, for \$7,119.75. The local bidder has exceeded the 5% local preference ordinance.

Commissioner Daniel Yarbrough made the motion; seconded by Commissioner Marian Solomon-Gaines. All Commissioners voted affirmatively and the motion carried with a 5-0 vote.

Mrs. Linda Jones, Director, Purchasing Department, explained to the Commission that in 1997 the City purchased 6,500 (plus) Otto Classic 95 gallon garbage carts to use with our roll out service. To date we have replaced approximately 1,350 of these original carts. This leaves 5,150 of the originals still in service with many in need of replacement. The Public Works Sanitation Department has an approved FY11 line item budget to purchase 190 new carts. Otto has quoted us a price of \$54.00 per cart which includes shipping. This is a \$1.00 per cart increase from our last order in March, 2010, which is due to the price increase of petroleum products. This department currently has a stock of wheels, lids and axles on hand to repair carts as needed. After review, the staff recommends approving the standard purchase of 190 garbage carts from Otto Environmental Services for \$10,260.00.

Commissioner Diane Hopkins made the motion to approve the standard purchase of 190 garbage carts from Otto Environmental Services for \$10,260.00; seconded by Commissioner Norman Davis. The motion carried with a 5-0 vote.

On May 18, 2010 the City Commission awarded a bid to All Pro Vector, Bloomington, MN for our mosquito control spray; Evoluer 4-4 for a price of \$18.14 per gallon. The Public Works Department anticipates using approximately 1,000 gallons during the April – November mosquito season. AllPro Vector has agreed to keep our pricing at \$18.14 per gallon for this mosquito season. The Public Works Department has been well satisfied with this product and the service from this company. After review, the staff recommends extending our bid #FY10-19 Mosquito Control Spray for another year to AllPro Vector.

Commissioner Marian Solomon-Gaines made the motion to extend our bid \$FY10=19 Mosquito Control Spray for another year to AllPro Vector. The motion was seconded by Commissioner Norman Davis. All voted in favor of the motion and the motion carried with a 5-0 vote.

A Resolution of the City of Waycross, Georgia for an Emergency Purchase of Mobile Building for Use as Animal Services Facility was presented for approval as follows:

**RESOLUTION NO. 11-07**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA  
FOR EMERGENCY PURCHASE OF MOBILE BUILDING FOR  
USE AS ANIMAL SERVICES FACILITY;  
AND FOR OTHER PURPOSES.**

**WHEREAS**, the Okefenokee Humane Society provides Animal Control Services through a mobile building located at 1501 Blackwell Street, Waycross, Georgia for the City of Waycross and County of Ware, and

**WHEREAS**, said current mobile building is sufficiently deteriorated so as to require replacement and removal from the property in order to prevent sudden injury to persons and/or property; and

**WHEREAS**, City staff has identified an alternative mobile building for emergency purchase that would be suitable for an office building for Okefenokee Humane Society Staff to continue providing animal control services for the citizens of the City of Waycross and Ware County; and

**WHEREAS**, the City will provide an inspection of the mobile building to be purchased to ensure that it meets City building code requirements, and will utilize City resources to provide for the proper demolition and removal of the current mobile building located on City property; and

**WHEREAS, authorization** is sought for the Mayor and City Manager to execute an emergency contract to purchase a suitable mobile building for the purposes stated herein; and

**WHEREAS**, said matter having been considered to be in the best interest of the safety and welfare of the citizens of Waycross and Ware County.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Commission that the Mayor, City Clerk and City Manager are hereby authorized and directed to execute an emergency contract to purchase a mobile building for use as an office facility by the Okefenokee Humane Society and staff in connection with Animal Control Services in the City of Waycross and Ware County, said purchase to be in an amount not to exceed \$7,500. 00

**BE IT FURTHER RESOLVED** that the City Manager shall seek reimbursement of the funds expended by the City of Waycross for the purchase of the mobile building from Ware County, Georgia.

**SO RESOLVED**, this 1<sup>st</sup> day of March, 2011.

**CITY OF WAYCROSS, GEORGIA**

**CLARENCE E. BILLUPS**, Mayor

ATTEST:

**Julie Dinkins**, City Clerk

Commissioner Marian Solomon-Gaines made the motion to approve A Resolution of the City of Waycross, Georgia for an Emergency Purchase of Mobile Building for Use as Animal Services Facility was presented for approval as presented. The motion was seconded by Commissioner Diane Hopkins. All Commissioners voted favorably and the Resolution was approved with a 5-0 vote.

A Resolution of the City of Waycross, Georgia to Approve Revenue Sharing Agreement Between Open Portal Solutions, Inc., and the City of Waycross, Georgia on Behalf of the Waycross Police Department was presented for approval as follows:

**RESOLUTION NO. 11-08**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA  
TO APPROVE REVENUE SHARING AGREEMENT BETWEEN OPEN PORTAL  
SOLUTIONS, INC., AND THE CITY OF WAYCROSS, GEORGIA ON BEHALF OF  
THE WAYCROSS POLICE DEPARTMENT;  
AND FOR OTHER PURPOSES.**

**WHEREAS**, Open Portal Solutions, Inc., is an Indiana Corporation and has a contract with the State of Georgia to maintain its vehicle collision reporting system, and to exclusively sell collision reports submitted to its vehicle collision reporting system; and

**WHEREAS**, the Waycross Police Department prepares and maintains reports of accidents or collisions involving motor vehicles using the Georgia Uniform Motor Vehicle Accident Report form; and

**WHEREAS**, Open Portal Solutions, Inc., will provide internet access to the public to all reports which are submitted by the Waycross Police Department to Open Portal Solutions, Inc., through use of the NE Crash vehicle reporting system via its website at [www.buycrash.com](http://www.buycrash.com); and

**WHEREAS**, Open Portal Solutions, Inc., as Licensor, will pay the City of Waycross Police Department, as Licensee, an amount designated as the “Distributed Amount”, which amount shall be \$5.00 for each report sold by said Licensor through its website; and

**WHEREAS**, the City of Waycross Police Department shall exclusively submit all Reports created electronically to the NE Crash system, through the electronic format provided or approved by Licensor; and

**WHEREAS**, said matter having been considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the City of Waycross on behalf of the Waycross Police Department enter into the Revenue Sharing Agreement with Open Portal Solutions, Inc., for the Waycross Police Department to submit all Reports created electronically to the NE Crash system, and receive the Distributed Amount of \$5.00 for each Report sold by Open Portal Solutions, Inc. through its website.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk be and are hereby authorized, directed and empowered to execute the Agreement in the form attached hereto.

**SO RESOLVED**, this 1<sup>st</sup> day of March, 2011.

**CITY OF WAYCROSS, GEORGIA**

**CLARENCE E. BILLUPS**, Mayor

ATTEST:

**Julie Dinkins**, City Clerk

Commissioner Marian Solomon-Gaines made the motion to approve A Resolution of the City of Waycross, Georgia to Approve Revenue Sharing Agreement Between Open Portal Solutions, Inc., and the City of Waycross, Georgia on Behalf of the Waycross Police Department as presented. Commissioner Daniel Yarbrough seconded the motion; all voted in favor and the motion carried 5-0.

A Resolution of the City of Waycross, Georgia to approve Social networking and internet Use Affidavit for Use by the Waycross Police Department was submitted for approval

**RESOLUTION NO. 11-09**

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA  
TO APPROVE SOCIAL NETWORKING AND INTERNET USE AFFIDAVIT FOR USE  
BY THE WAYCROSS POLICE DEPARTMENT; AND FOR OTHER PURPOSES.**

**WHEREAS**, It is the policy of the Waycross Police Department to acknowledge that employees have the right to maintain personal web pages and/or sites, through the use of the internet and other electronic communications media, and to do so without causing a decline in public confidence and respect for the Department or the employee as a Public Safety Officer; and

**WHEREAS**, the Waycross Police Department imposes restrictions and oversight when direct or indirect reference to the Department or its employees is made within these internet forums; and

**WHEREAS**, all candidates seeking employment with the Waycross Police Department shall be required to execute an Affidavit describing the extent of their membership and participation in social networking sites, and provide the Department with access to his/her sites as part of a required background investigation; and

**WHEREAS**, the Commission of the City of Waycross believes it to be in the best interest and welfare of its citizens for candidates seeking employment as Public Safety officers to provide the information called for in the Social Networking and Internet Use Affidavit; and

**WHEREAS**, said matter being considered.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the City of Waycross that the Waycross Police Department is hereby approved to use the Social Networking and Internet Use Affidavit as part of a required background investigation of candidates for

employment with the Department, and to do all the things and acts necessary in order to fully implement the Social Networking and Internet Use Affidavit.

**SO RESOLVED**, this 1st day of March, 2011.

**CITY OF WAYCROSS, GEORGIA**

**CLARENCE E. BILLUPS**, Mayor

ATTEST:

**Julie Dinkins**, City Clerk

Commissioner Norman Davis made the motion to approve A Resolution of the City of Waycross, Georgia to approve Social Networking and Internet Use Affidavit for Use by the Waycross Police Department was submitted for approval. Commissioner William Simmons seconded the motion; all Commissioners voted favorably and the motion was approved 5-0.

Following the Mayor and Commissioner's reports, Commissioner Marian Solomon-Gaines made the motion to adjourn the meeting; seconded by Commissioner Daniel Yarbrough; all voted in favor and Mayor Billups adjourned the meeting.

**CITY OF WAYCROSS**

BY: \_\_\_\_\_  
**CLARENCE BILLUPS, MAYOR**

ATTEST:

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**JULIE C. DINKINS, CITY CLERK**