

MINUTES
WAYCROSS CITY COMMISSION MEETING
TUESDAY, FEBRUARY 2, 2016
7:00 PM

The Regular Session of the Commission of the City of Waycross was held on Tuesday, February 2, 2016 in the Commission Chambers of City Hall. Mayor John R. Knox called the meeting to order at 7:00 pm. Those in attendance were: Mayor John R. Knox, Mayor Pro Tem Marian Solomon-Gaines, Commissioners Diane Hopkins, Larry T. Ethridge, Norman Davis and Jon Tindall.

Commissioner Jon Tindall introduced Reverend Rodney Thrift, Pastor, Destination Church, who offered the opening invocation followed by the Pledge to the Flag.

Public Works Director Wilton Deloach introduced Captain Thomas Haddock of the Waycross Fire Department as the Employee of the Month for February, 2016.

Mayor John R. Knox announced the appointment of Mr. Charles Eames to the Ware County Library Board of the Okefenokee Regional Library System Board of Trustees for a four-year term beginning January 1, 2016 and expiring December 31, 2019. Commissioner Marian Solomon-Gaines made the motion to approve the appointment; seconded by Commissioner Diane Hopkins; all voted in favor and the motion carried.

Mayor John R. Knox announced the re-appointment of Ms. Barbara King to the Southern Georgia Regional Commission to a one year term from the Private Sector to expire December 31, 2016. This appointment is subject to confirmation by the Chairman of the Ware County Commissioners. This appointment was approved by motion from Commissioner Norman Davis; seconded by Commissioner Diane Hopkins. Commissioner Marian Solomon-Gaines abstained from voting due to a conflict of interest. The motion was approved with a 4-0 vote.

Ms. Mary Beth Kennedy Butler and Ms. Megan Johns, Southeast Georgia Health Unit, addressed the City Commission concerning being a Breast Feeding Friendly business. Southeast Georgia Health Unit has a Kellogg Grant to assist local businesses with this effort. The Commission agreed to support the Breast Feeding Friendly campaign.

The City Manager's Report included City Manager Raphel Maddox displaying a plaque presented to the City of Waycross by the Ware County Football Team in appreciation for the City's support during the football season. Mr. Maddox thanked the City Staff and citizens of Waycross for supporting the Reception for the Mayor and Commissioners. Mr. Maddox asked Chief Tony Tanner to brief the Commission on Jim Blackburn Sr. Safety Day. Chief Tanner stated that the Senior Safety Day will be held Friday, February 23, 2016 from 10:00 a.m. until 2:00 p.m. The Senior Citizens will receive lots of free information and will be provided lunch.

Mayor John Knox presented the Mayor's report and noted that he and several Commissioners attended GMA's Mayors Day Training in Atlanta. Mayor Knox thanked the City for the welcoming Reception.

There were no remarks on official action.

Mayor Knox presented the Consent Calendar as read by City Clerk, Julie Dinkins for consideration of official action as follows:

Approval of Minutes: Waycross City Commission Planning and Information Session and Waycross City Commission Executive Session, Tuesday, January 19, 2016; City Commission Meeting January 19, 2016; Special Called Meeting and Executive Session, January 26, 2016.

Ordinance Second Reading:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF WAYCROSS, GEORGIA; TO AMEND CHAPTER 6 – ANIMAL SERVICES AND CONTROL, SECTION 6-48, PERTAINING TO HOUSING ANIMALS CERTAIN DISTANCES FROM OCCUPIED BUILDINGS, AND ADDING A NEW SECTION 6-49, PERTAINING TO UNLAWFUL FEEDING OF STRAY DOGS AND CATS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

There were no consent Resolutions or Privilege License Renewals.

The Consent Calendar was approved by motion from Commissioner Diane Hopkins; seconded by Commissioner Marian Solomon-Gaines; all voted in favor and the motion carried.

An Ordinance adopting and enacting a new Code for the City of Waycross was presented for the first reading:

ORDINANCE NO. 16-01

AN ORDINANCE OF THE CITY OF WAYCROSS, GEORGIA, ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF WAYCROSS, GEORGIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE; AND FOR OTHER PURPOSES.

Commissioner Diane Hopkins made the motion to approve the Ordinance adopting and enacting a new Code for the City of Waycross as presented for the first reading. The motion was seconded by Commissioner Marian Solomon-Gaines; all voted in favor and the motion carried.

A Resolution to approve payment for Microsoft Licensing for Fiscal Year 2016 was presented for approval.

RESOLUTION NO. 16-06

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO APPROVE PAYMENT FOR MICROSOFT LICENSING FOR FY 2016;
AND FOR OTHER PURPOSES.**

WHEREAS, the City of Waycross makes use of Microsoft computer software on all City computers; and

WHEREAS, by purchasing a licensing agreement, the City is able to load the software lawfully onto all computers; and

WHEREAS, the rate for the licensing agreement for FY2016 is \$19,668.99 under the State of Georgia enterprise agreement; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the City of Waycross approve the annual payment for the Microsoft License Agreement.

BE IT FURTHER RESOLVED THAT the Mayor, City Clerk, Finance Director and City Manager be and are hereby authorized, directed and empowered to execute the agreement on behalf of the City.

SO RESOLVED, this 2nd day of February, 2016.

**CITY OF WAYCROSS
BY: JOHN R. KNOX, MAYOR**

**ATTEST:
JULIE C. DINKINS, CITY CLERK**

Commissioner Marian Solomon-Gaines made the motion to approve the Resolution to approve payment for Microsoft Licensing for Fiscal Year 2016 as presented for approval. Commissioner Diane Hopkins seconded the motion; all voted affirmatively and the Resolution was adopted.

A Resolution Authorizing the Signing of a Memorandum of Understanding with the GDOT for a project to resurface Corridor Z was presented.

RESOLUTION NO. 16-08

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO AUTHORIZE THE SIGNING OF A MEMORANDUM OF UNDERSTANDING
WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION FOR A PROJECT TO
RESURFACE STATE ROAD 520 (CORRIDOR Z) FROM WEST OF ANITA STREET
TO WEST OF HATHCER POINT ROAD; AND FOR OTHER PURPOSES.**

WHEREAS, the Georgia Department of Transportation proposes to undertake a project to resurface SR 520 (Corridor Z) from West of Anita Street to West of Hatcher Point Road; and

WHEREAS, the City of Waycross has 25 manholes and 28 valve boxes which will be within the project limits; and

WHEREAS, the City of Waycross does not have adequate equipment and staff to adjust its facilities or considers it advantageous to have this work included in the roadway contract to be let by the Department of Transportation; and

WHEREAS, the Georgia Department of Transportation requires that the City of Waycross perform certain work as set out in the attached Memorandum of Understanding and incorporated herein as if fully set forth, at no cost to the Georgia Department of Transportation; and

WHEREAS, in that regard, the Georgia Department of Transportation also requires that the City of Waycross execute a Memorandum of Understanding, in the form attached hereto and incorporated herein as if fully set forth, to continue and complete the project; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the Memorandum of Understanding, in the form attached to this Resolution, be ratified and executed by the Commission of the City of Waycross.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be empowered, authorized and directed to execute the Memorandum of Understanding on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 2nd day of February, 2016.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

A Resolution Authorizing the Signing of a Memorandum of Understanding with the GDOT for a project to resurface Corridor Z was approved by motion from Commissioner Diane Hopkins. The motion was seconded by Commissioner Jon Tindall; all voted positively and the motion was approved.

A Resolution Authorizing the Signing of a Memorandum of Understanding with the GDOT for a project to resurface Memorial Drive was presented.

RESOLUTION NO. 16-09

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO AUTHORIZE THE SIGNING OF A MEMORANDUM OF UNDERSTANDING WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION FOR A PROJECT TO RESURFACE STATE ROAD 4 (MEMORIAL DRIVE) FROM PAFFORD ROAD TO STATE ROAD 520 (CORRIDOR Z); AND FOR OTHER PURPOSES.

WHEREAS, the Georgia Department of Transportation proposes to undertake a project to resurface SR 4 (Memorial Drive) from Pafford Road to SR 520 (Corridor Z); and

WHEREAS, the City of Waycross has 3 manholes and 8 valve boxes which will be within the project limits; and

WHEREAS, the City of Waycross does not have adequate equipment and staff to adjust its facilities or considers it advantageous to have this work included in the roadway contract to be let by the Department of Transportation; and

WHEREAS, the Georgia Department of Transportation requires that the City of Waycross perform certain work as set out in the attached Memorandum of Understanding and incorporated herein as if fully set forth, at no cost to the Georgia Department of Transportation; and

WHEREAS, in that regard, the Georgia Department of Transportation also requires that the City of Waycross execute a Memorandum of Understanding, in the form attached hereto and incorporated herein as if fully set forth, to continue and complete the project; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the Memorandum of Understanding, in the form attached to this Resolution, be ratified and executed by the Commission of the City of Waycross.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be empowered, authorized and directed to execute the Memorandum of Understanding on behalf of the City of Waycross, and to do all the acts and things necessary in order to carry out the purposes and intent of this Resolution.

SO RESOLVED, this 2nd day of February, 2016.

CITY OF WAYCROSS

BY: JOHN KNOX, Mayor

ATTEST:

JULIE DINKINS, City Clerk

Commissioner Marian Solomon-Gaines made the motion to approve a Resolution Authorizing the Signing of a Memorandum of Understanding with the GDOT for a project to resurface Memorial Drive as presented. Commissioner Diane Hopkins seconded the motion. The motion was approved with a 5 – 0 vote.

A Resolution authorizing the signing of a standard utility agreement with GDOT relative to Project ID M005125, Corridor Z was presented:

**STANDARD UTILITY AGREEMENT
CONTRACT ITEM AGREEMENT – Water and Sewer Facilities**

RESOLUTION NO. 16-10

State of Georgia
City of Waycross

BE IT RESOLVED by the **Mayor of the CITY OF WAYCROSS and the City Commission** it is hereby resolved, that the foregoing attached Agreement, relative to project **N/A, P.I. No. M005125 resurface State Route 520 West of County Road 112 / Anita Street to West of County Road 392 / Hatcher Point in Ware County**, and that **Mr. John Knox** as Mayor and **Julie Dinkins** as City Clerk, be and they are hereby authorized and directed to execute the same for and in behalf of said Mayor and the City Commission.

Passed and adopted this the 2nd day of February, 2016.

ATTEST:

JULIE C. DINKINS, City Clerk

BY: JOHN R KNOX, Mayor

STATE OF GEORGIA
CITY OF WAYCROSS

I, **Julie Dinkins**, as City Clerk do hereby certify that I am custodian of the books and records of the same, and that the above and foregoing copy of the original is now on files in my office, and was passed by the **Mayor and the City Commission of the CITY OF WAYCROSS**.

WITNESS my hand and official signature, this 2nd day of February, 2016.

BY: **JULIE C. DINKINS, City Clerk**

Commissioner Diane Hopkins made the motion to approve the Resolution authorizing the signing of a standard utility agreement with GDOT relative to Project ID M005125, Corridor Z as presented. Commissioner Jon Tindall seconded the motion; all voted in favor and the motion carried.

A Resolution authorizing the signing of a standard utility agreement with GDOT relative to Project ID M005010, Memorial Drive was presented:

**STANDARD UTILITY AGREEMENT
CONTRACT ITEM AGREEMENT – Water and Sewer Facilities**

RESOLUTION NO. 16-11

State of Georgia
City of Waycross

BE IT RESOLVED by the **Mayor of the CITY OF WAYCROSS and the City Commission** it is hereby resolved, that the foregoing attached Agreement, relative to project **N/A, P.I. No. M005010 resurface State Route 4 from City Street 978/Pafford Road to State Route 520 in Ware County**, and that **Mr. John Knox** as Mayor and **Julie Dinkins** as City Clerk, be and they are hereby authorized and directed to execute the same for and in behalf of said Mayor and the City Commission.

Passed and adopted this the 2nd day of February, 2016.

ATTEST:

JULIE C. DINKINS, City Clerk

BY: **JOHN R KNOX, Mayor**

STATE OF GEORGIA
CITY OF WAYCROSS

I, **Julie Dinkins**, as City Clerk do hereby certify that I am custodian of the books and records of the same, and that the above and foregoing copy of the original is now on files in my office, and was passed by the **Mayor and the City Commission of the CITY OF WAYCROSS**.

WITNESS my hand and official signature, this 2nd day of February, 2016.

BY: **JULIE C. DINKINS, City Clerk**

A Resolution authorizing the signing of a standard utility agreement with GDOT relative to Project ID M005010, Memorial Drive was approved by motion from Commissioner Diane Hopkins, seconded by Commissioner Marian Solomon-Gaines; the vote was unanimous for approval.

A Resolution of the City of Waycross, Georgia, to apply for a Rural Business Development Grant was presented.

RESOLUTION NO. 16-07

**A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA,
TO APPLY FOR A RURAL BUSINESS DEVELOPMENT GRANT; AND
FOR OTHER PURPOSES.**

WHEREAS, the purpose of the Rural Business Development Grant (hereinafter referred to as “RBDG”) is to make grants to eligible entities located in rural areas for use in funding various business opportunity and business enterprise projects that serve rural areas; and

WHEREAS, under the RBDG program, grants are provided to public bodies/government entities; and

WHEREAS, for business opportunity type projects, grant funds can be used to fund eligible projects such as ones that identify and analyze business opportunities; identify, train and provide technical assistance; establish business support centers; and conduct local community and multi-county economic development; and

WHEREAS, for business enterprise type projects, grant funds may be used to finance and/or develop small and emerging businesses in rural areas including, but not limited to, acquisition and development of land, easements and rights of way; construction and conversion projects; provision of loans for startup operating costs and working capital; establishment of a revolving loan fund and technical assistance; and

WHEREAS, City of Waycross Finance Director Danny Lamonte desires to submit an application for a grant under the RBDG program to enhance the funds the City of Waycross will have available for its Revolving Loan Fund account; and

WHEREAS, City of Waycross Finance Director Lamonte advises that the City's Revolving Loan Fund loan portfolio can be utilized as the in-kind matching funds essential to submit a grant application; and

WHEREAS, said matter having been considered.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the Mayor, City Clerk, City Manager and City Finance Director be and are hereby authorized, directed and empowered to execute the documents necessary to make application for a grant under the RBDG program.

SO RESOLVED, this 2nd day of February, 2016.

CITY OF WAYCROSS

ATTEST:

BY: JOHN KNOX, Mayor

JULIE DINKINS, City Clerk

Commissioner Norman Davis made a motion to approve a Resolution of the City of Waycross, Georgia, to apply for a Rural Business Development Grant as presented. The motion was seconded by Commissioner Larry Ethridge. All voted in approval and the Resolution was adopted.

Mr. John Summerlin addressed the Commission to request the lights and water be turned on at his "sleeping room" on Jane Street. Mayor John Knox reminded Mr. Summerlin that the building does not meet the Code size requirements. Mr. Summerlin complained that the City has not responded to his Open Records Request. It was noted that the requirement for producing documents is three days. Mayor Knox asked City Manager Maddox take care of this request. Mr. Summerlin also stated that there are areas in the City which need to be cleaned up and that if citizens are required to clean their lots up, the City should do the same.

Following last call, Commissioner Norman Davis made the motion to adjourn the meeting; seconded by Commissioner Marian Solomon-Gaines; and Mayor Knox adjourned the meeting.

CITY OF WAYCROSS

ATTEST:

BY:

JULIE C. DINKINS, City Clerk

JOHN R. KNOX, Mayor